

**Maine Township Town Hall**  
**1700 Ballard Road Park Ridge, IL 60068**  
Tuesday, November 26, 2019

**Township Board Meeting**  
**AGENDA**

Bill Review/6:30 in Open Meeting Board Room

- Review of General Assistance, Town Fund, and Road District Expenditures.

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

**Discussion and Potential Action on the Following Items:**

1. Approval of Minutes of October 22, 2019 Bill Pay Review
2. Approval of Minutes of October 22, 2019 Board Meeting
3. Approval of Minutes of October 29, 2019 Agency Funding Special Meeting
4. Approval of Minutes of November 4, 2019 Agency Funding Special Meeting
5. Approval of General Assistance Expenditures
6. Approval of Road District Expenditures
7. Approval of General Town Fund Expenditures
8. Public Participation
9. Old Business
  - Discussion and Vote on Anticipated Needs for Monthly Service of Barton Marking Group as recommended in Administrator's Editorial Calendar Report
10. Personnel
11. New Business
  - Recreational Marijuana Impact on Townships/Policy Addendum to PPM
  - Discussion of 2019 Tax Levy Ordinances
12. Officials' Reports
13. Administrator's Report
14. Closed Session
  - Approval of Closed Session Minutes (ILCS5-120-2-(c)(1))
15. Adjournment



## ADMINISTRATOR'S REPORT

Date: November, 2019

To: All Elected Officials

From: Dayna Berman, Administrator

The final agency funding meeting was held earlier this month. Our panel, which consists of the township supervisor and board of trustees as well as myself and the department heads, will have a tough task ahead of us to determine funding allocation to all well-deserved agencies. Kristina Christie did a great job coordinating and administering this program and I am always honored to be a part of this process each and every year.

Supervisor Morask, Code Enforcement Officer Nader Ghazaleh, Maintenance Director Mike Samaan and I continue to coordinate with our waste hauler, Republic Services, to streamline service and adjust pickup days to better serve residents of the unincorporated area. This includes switching back recycling pickup from every other week to weekly, making it easier for senior residents to apply for a discount, and updating brochures to feature revised content.

Projects to repair and renovate the facility continue, such as scheduling the parking lot paving and carpet replacement for high traffic areas. We have also been doing some painting to spruce up restrooms and other areas our residents use regularly. Thank you to Mike Samaan for his hard work coordinating these projects while still managing the day to day maintenance of the facility.

Supervisor Morask, Richard Lyon and I met with representatives from the Josselyn Center again this month to discuss the transition of Dr. Lyn's retirement and her replacement, Dr. Melissa Frick, APN. After a lengthy conversation, we all felt she was very qualified to take over the psychiatric program and we welcome her aboard.

On November 19, we held a Levy Workshop to establish parameters for the 2019 Tax Levy Ordinances. Proposed levy's for Town Fund/General Assistance and Road & Bridge are on file in our Clerk's Office and posted on our website. Final Levy's will be voted on and passed at the December 26<sup>th</sup> board meeting.

On October 31<sup>st</sup>, Mark Twain Elementary School students were set up to walk over to the township and parade through with their costumes and donate food to our food pantry. We were all set up to hand out small gift bags and OEM was in place for traffic control. Unfortunately, mother nature had other plans and decided to have a snow storm that day. Unfortunately, we had to cancel. We had to quickly

go to plan B, which consisted of our staff going to the school to pick up the donated food the students brought and drop off the gift bags we had made.

The Winter 2019-20 edition Mainely News is about to enter the final proofing stage before going to press and then distribution. This edition features a quarterly recap from Supervisor Morask, an informative column by Trustee McKenzie about our food pantry, important info about energy assistance, highlights about upcoming events and programs and plenty of other timely content.

Happy Thanksgiving to you and your families!

**MAINE TOWNSHIP GENERAL TOWN FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
		04:50:14 PM											
	<b>REVENUE</b>												
	Property Tax	1,713,950.37	65,583.41	26,158.25	0.00	382,850.04	978,554.76	8,324.85	10,295.18	3,185,716.86	4,060,000.00	874,283.14	22%
	Interest Income	2,083.10	2,342.53	2,148.83	1,922.87	2,142.46	2,239.68	2,212.00	2,086.79	17,178.26	22,208.00	5,029.74	23%
	MaineStay Fees	2,915.00	2,471.50	6,617.50	2,408.00	1,356.00	727.50	675.00	2,554.00	19,724.50	24,656.00	4,931.50	20%
	Senior Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,554.00	3,554.00	100%
	MaineStreamers	0.00	14,560.68	77,494.38	64,224.50	36,962.00	29,573.65	28,902.12	28,565.64	280,282.97	365,142.00	84,859.03	23%
	Yard Stickers and Rebates	211.50	2,215.72	572.50	1,575.75	2,722.16	347.50	896.25	333.50	8,874.88	12,402.00	3,527.12	28%
	Postage	181.44	430.92	158.76	612.36	680.40	544.32	181.44	181.44	2,971.08	4,184.00	1,212.92	29%
	Food Pantry Cash Donations	0.00	0.00	20,374.30	10,193.51	1,395.65	1,071.00	876.00	1,790.00	35,700.46	51,265.00	15,564.54	30%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,351.00	4,351.00	100%
	Passport Fees	4,746.00	9,819.00	4,448.00	6,242.70	7,615.00	7,285.00	2,165.00	4,089.00	46,409.70	71,124.00	24,714.30	35%
	Vehicle Sticker Fees	0.00	0.00	130.00	0.00	41.00	0.00	0.00	0.00	171.00	165.00	-6.00	-4%
	Transportation Fees	102.00	63.00	87.00	145.00	108.00	153.00	7.00	112.00	777.00	1,417.00	640.00	45%
	Prsnl Prop Replacement Tax	0.00	16,960.42	20,619.50	0.00	12,179.54	1,461.06	0.00	21,197.46	72,417.98	67,653.00	-4,764.98	-7%
	Other Income	4,547.72	75.00	921.25	0.00	941.00	0.00	990.91	465.50	7,941.38	7,290.00	-651.38	-9%
	<b>NET REVENUE</b>	<b>1,728,737.13</b>	<b>114,522.18</b>	<b>159,730.27</b>	<b>87,324.69</b>	<b>448,993.25</b>	<b>1,021,957.47</b>	<b>45,230.57</b>	<b>71,670.51</b>	<b>3,678,166.07</b>	<b>4,695,411.00</b>	<b>1,017,244.93</b>	<b>22%</b>



**MAINE TOWNSHIP GENERAL TOWN FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>EXPENSES</b>												
	<b>ADMINISTRATION</b>												
	Salaries/Gross Pay Account	43,929.93	46,293.78	71,408.92	48,731.15	48,660.53	56,190.57	46,739.84	76,545.15	438,499.87	620,371.00	181,871.13	29%
	Salaries/Elected Officials	13,436.08	13,436.08	16,256.52	13,103.30	13,536.35	13,079.99	13,869.13	24,014.24	120,731.69	187,650.00	66,918.31	36%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	4,362.61	4,543.46	6,668.50	4,693.52	4,698.70	5,272.10	4,555.69	7,635.76	42,430.34	63,000.00	20,569.66	33%
	IMRF	4,536.92	4,752.32	6,762.73	4,764.32	4,748.89	5,538.02	4,622.50	4,918.72	40,644.42	62,000.00	21,355.58	34%
	Administrative Div. Health Ins.	27,809.13	27,809.13	27,380.48	27,676.87	30,648.80	33,340.26	25,734.79	23,060.96	223,460.42	368,363.00	144,902.58	39%
	Life Insurance	194.60	194.60	194.60	194.60	203.42	203.42	203.42	203.42	1,592.08	2,426.00	833.92	34%
	Dental Insurance	1,690.90	2,284.10	1,978.60	952.40	1,681.00	58.80	3,007.30	94.90	11,748.00	17,671.00	5,923.00	34%
	Accounting Services	1,209.66	7,324.84	1,596.91	1,344.75	1,309.26	12,515.93	1,292.37	10,065.51	36,659.23	37,212.00	552.77	1%
	Building & Grounds Maint	558.08	464.93	3,073.99	4,932.59	3,342.76	1,642.91	1,877.69	1,175.82	17,068.77	21,196.00	4,127.23	19%
	Community Info-Support	0.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,601.50	1,012.50	22,319.00	42,493.00	20,174.00	47%
	Conferences Meetings	0.00	75.00	0.00	0.00	0.00	30.00	248.50	135.00	488.50	822.00	333.50	41%
	Special Programs	57.19	0.00	600.00	234.20	406.50	0.00	0.00	404.81	1,702.70	2,394.00	691.30	29%
	Dues Subscriptions	0.00	0.00	35.00	2,050.00	175.00	1,467.59	0.00	0.00	3,727.59	4,008.00	280.41	7%
	Equipment Leasing Maint	1,230.25	522.00	1,290.25	1,439.16	697.00	1,625.25	1,798.16	1,863.99	10,466.06	19,659.00	9,192.94	47%
	Gen Ins Liability Ins Bond	0.00	0.00	64,924.40	0.00	0.00	0.00	10.00	550.00	65,484.40	65,100.00	-384.40	-1%
	Website\Email Host	5,000.00	0.00	6,600.00	896.37	0.00	0.00	0.00	3,500.00	15,996.37	16,384.00	387.63	2%
	Print Management	320.20	320.20	320.20	320.20	320.20	320.20	690.40	-50.00	2,561.60	3,842.00	1,280.40	33%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	1,040.00	0.00	4,160.00	6,240.00	2,080.00	33%
	Legal Services	9,937.50	22,865.65	13,977.80	9,056.70	9,993.75	1,883.15	818.00	6,513.62	75,046.17	100,000.00	24,953.83	25%
	Mileage-Travel-Lodging Exp	0.00	15.00	0.00	0.00	0.00	36.54	0.00	24.36	75.90	947.00	871.10	92%
	Police Protection	4,600.00	4,000.00	4,200.00	4,200.00	0.00	0.00	0.00	0.00	17,000.00	49,800.00	32,800.00	66%
	Plan Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Postage	8,644.43	3,321.57	-455.70	7,602.83	-357.35	-1,725.70	8,639.83	-1,617.85	24,052.06	28,901.00	4,848.94	17%
	Printing Publishing	920.56	6,124.27	1,055.82	8,773.00	-1,638.68	725.00	7,399.71	-1,088.75	22,270.93	32,174.00	9,903.07	31%
	Food Pantry	0.00	0.00	0.00	1,175.50	146.16	0.00	7,662.15	1,434.55	10,418.36	15,278.00	4,859.64	32%
	Code Enforcement Expense	25.49	0.00	0.00	15.98	0.00	109.33	0.00	0.00	150.80	766.00	615.20	80%
	Maine Township Rec. Connecti	3,196.68	2,653.66	6,185.30	3,443.80	3,655.05	4,722.85	3,455.74	2,703.55	30,016.63	45,705.00	15,688.37	34%
	Telecommunications	1,991.65	1,877.49	1,742.50	2,007.04	2,037.84	2,033.65	2,032.02	2,040.78	15,762.97	23,063.00	7,300.03	32%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.35	61.35	325.00	263.65	81%
	Transportation/Mainelines	0.00	75.00	0.00	0.00	1,055.00	990.00	100.00	100.00	2,320.00	4,565.00	2,245.00	49%
	Utilities	2,853.01	2,242.15	1,778.48	1,359.95	1,668.08	1,849.70	1,610.80	1,555.99	14,918.16	25,399.00	10,480.84	41%
	Miscellaneous (Administr)	0.00	0.00	0.00	9,876.00	0.00	0.00	0.00	25.00	9,901.00	66.00	-9,835.00	-14902%
	Neighborhood Watch	0.00	225.00	0.00	912.50	0.00	2,067.51	250.00	0.00	3,455.01	2,240.00	-1,215.01	-54%
	Office Supplies/Sm. Equipment	0.00	2,182.75	546.35	808.42	958.97	54.88	440.30	2,022.91	7,014.58	12,178.00	5,163.42	42%
	Operating Supplies Maint	248.05	580.05	1,510.74	1,284.67	787.26	727.75	1,576.64	1,012.91	7,728.07	9,236.00	1,507.93	16%
	Vehicle Expense	0.00	25.00	0.00	25.00	25.00	0.00	81.55	0.00	156.55	2,408.00	2,251.45	93%
	Building	0.00	82.67	0.00	0.00	0.00	0.00	0.00	0.00	82.67	1,053.00	970.33	92%
	Clean-up/Waste Hauler	0.00	0.00	0.00	0.00	0.00	6,475.00	0.00	0.00	6,475.00	0.00	-6,475.00	#DIV/0!
	Equipment Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,875.00	5,875.00	100%
	Capital Fund	3,800.00	4,750.00	4,290.00	1,700.00	5,750.00	0.00	0.00	0.00	20,290.00	250,000.00	229,710.00	92%
	<b>Total</b>	<b>141,072.92</b>	<b>163,101.70</b>	<b>247,983.39</b>	<b>167,635.82</b>	<b>138,570.49</b>	<b>155,295.70</b>	<b>143,358.03</b>	<b>169,919.20</b>	<b>1,326,937.25</b>	<b>2,150,812.00</b>	<b>823,874.75</b>	<b>38%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>ASSESSOR</b>												
	Assessor Division Salary	14,216.60	14,184.20	22,321.20	14,940.20	14,168.00	14,168.00	14,211.20	24,013.34	132,222.74	192,376.00	60,153.26	31%
	Assessor Division SS	1,005.71	1,003.24	1,605.17	1,061.06	999.64	999.64	1,002.95	1,710.74	9,388.15	14,355.00	4,966.85	35%
	Assessor Division IMRF	1,326.10	1,326.10	1,989.14	1,326.10	1,326.10	1,271.35	1,326.10	1,508.97	11,399.96	17,584.00	6,184.04	35%
	Health Insurance	9,465.24	9,465.24	9,465.24	9,465.24	10,347.18	10,347.18	10,347.18	10,082.88	78,985.38	121,451.00	42,465.62	35%
	Dental Insurance	185.00	18.00	18.00	18.00	153.00	484.50	1,433.10	1,204.70	3,514.30	5,022.00	1,507.70	30%
	Life Insurance	41.70	41.70	41.70	41.70	43.59	43.59	43.59	43.59	341.16	500.00	158.84	32%
	Conferences Meetings	0.00	0.00	0.00	0.00	0.00	92.56	0.00	0.00	92.56	848.00	755.44	89%
	Cook Cty Assessor Tie-in	0.00	0.00	475.00	0.00	0.00	0.00	0.00	0.00	475.00	1,025.00	550.00	54%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	452.00	452.00	100%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging Exp	0.00	744.21	37.74	0.00	65.10	0.00	0.00	0.00	847.05	1,200.00	352.95	29%
	Postage	0.00	0.00	0.00	0.00	0.00	187.50	76.95	37.65	302.10	400.00	97.90	24%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	325.00	325.00	397.00	72.00	18%
	Sidwell Maps	0.00	510.00	0.00	0.00	0.00	0.00	0.00	0.00	510.00	707.00	197.00	28%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116.00	116.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.74	34.74	177.00	142.26	80%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>26,240.35</b>	<b>27,292.69</b>	<b>35,953.19</b>	<b>26,852.30</b>	<b>27,102.61</b>	<b>27,594.32</b>	<b>28,441.07</b>	<b>38,961.61</b>	<b>238,438.14</b>	<b>356,612.00</b>	<b>118,173.86</b>	<b>33%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>MAINESTAY</b>												
	MaineStay Salary	25,962.29	25,998.59	39,018.30	28,921.90	22,066.12	20,949.19	20,474.43	37,505.38	220,896.20	345,320.00	124,423.80	36%
	Social Security	1,880.64	1,880.64	2,851.64	2,107.05	1,591.08	1,525.95	1,496.62	2,760.98	16,094.60	28,000.00	11,905.40	43%
	IMRF	2,749.68	2,749.68	4,124.52	3,065.18	2,329.04	2,227.38	2,057.67	2,673.67	21,976.82	38,000.00	16,023.18	42%
	Administrative Div. Health Ins.	14,860.49	14,860.49	14,860.49	14,860.49	16,258.73	13,655.37	15,089.20	14,707.88	119,153.14	169,046.00	49,892.86	30%
	Life Ins.	97.30	97.30	97.30	97.30	101.71	87.18	72.65	87.18	737.92	1,203.00	465.08	39%
	Dental Ins.	838.00	1,633.40	42.00	42.00	302.60	845.00	39.00	1,073.50	4,815.50	5,530.00	714.50	13%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	337.00	337.00	610.00	273.00	45%
	Consultation/Staff Training	329.00	224.00	0.00	20.00	0.00	40.00	128.00	230.00	971.00	1,960.00	989.00	50%
	Special Programs - MaineStay	236.59	400.00	6,034.52	0.00	46.00	0.00	0.00	550.70	7,267.81	9,515.00	2,247.19	24%
	Dues-Subscriptions/Licensures	75.00	718.77	125.00	0.00	0.00	800.00	100.00	0.00	1,818.77	1,866.00	47.23	3%
	Print Management	220.20	220.20	220.20	220.20	220.20	220.20	220.20	220.20	1,761.60	2,642.00	880.40	33%
	Gen Ins Liability Ins Bond	1,032.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,032.00	1,150.00	118.00	10%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	4,160.00	6,240.00	2,080.00	33%
	Mileage-Travel-Lodging Exp	0.00	126.54	84.08	0.00	351.70	87.46	149.67	32.94	832.39	1,608.00	775.61	48%
	Postage	24.05	230.75	11.10	8.80	33.90	14.70	8.00	6.00	337.30	431.00	93.70	22%
	Printing-Publishing	38.25	38.25	114.65	187.25	38.25	84.20	38.25	45.89	584.99	1,383.00	798.01	58%
	Community Education	31.84	0.00	0.00	0.00	0.00	0.00	0.00	13.57	45.41	101.00	55.59	55%
	Training Manual & Books	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	288.00	288.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41.00	41.00	100%
	Office Supplies/Sm Equipment	139.00	433.40	0.00	0.00	0.00	499.79	12.99	532.56	1,617.74	3,974.00	2,356.26	59%
	Youth Recreation Fund	0.00	0.00	1,207.00	1,529.40	0.00	0.00	0.00	263.60	3,000.00	2,964.00	-36.00	-1%
	Summer Youth Camp	0.00	800.00	2,731.54	419.63	2,770.35	-1,762.29	-580.00	-788.62	3,590.61	9,948.00	6,357.39	64%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	130.00	95.37	415.26	640.63	430.00	-210.63	-49%
	<b>Total</b>	<b>49,034.33</b>	<b>50,932.01</b>	<b>72,042.34</b>	<b>51,999.20</b>	<b>46,629.68</b>	<b>39,924.13</b>	<b>39,922.05</b>	<b>61,187.69</b>	<b>411,671.43</b>	<b>632,250.00</b>	<b>220,578.57</b>	<b>35%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>SENIOR</b>												
	Senior Salary	19,558.97	21,558.70	32,338.05	21,558.70	21,558.70	21,558.70	21,558.70	36,069.77	195,760.29	273,540.00	77,779.71	28%
	Social Security	1,465.78	1,618.76	2,443.38	1,611.42	1,609.32	1,609.32	1,609.32	2,699.50	14,666.80	21,500.00	6,833.20	32%
	IMRF	2,084.99	2,298.16	3,447.24	2,298.16	2,298.16	2,298.16	2,298.16	2,679.26	19,702.29	28,800.00	9,097.71	32%
	Life Ins.	69.50	69.50	69.50	69.50	72.65	72.65	72.65	72.00	567.95	861.00	293.05	34%
	Dental Ins.	1,574.30	208.50	119.50	588.84	30.00	305.50	32.50	344.50	3,203.64	2,171.00	-1,032.64	-48%
	Administrative Div. Health Ins.	8,495.79	8,495.79	8,495.79	8,433.97	9,292.03	9,292.03	9,292.03	9,054.74	70,852.17	111,802.00	40,949.83	37%
	Conferences-Meetings	0.00	0.00	0.00	0.00	257.65	0.00	0.00	0.00	257.65	387.00	129.35	33%
	Special Programs	0.00	0.00	407.85	0.00	632.14	0.00	0.00	0.00	1,039.99	6,783.00	5,743.01	85%
	Print Management	245.20	245.20	245.20	245.20	245.20	245.20	245.20	245.20	1,961.60	2,942.00	980.40	33%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	125.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	23.89	0.00	76.66	100.55	1.00	-99.55	-9955%
	Postage	140.25	1,156.20	113.35	1,108.05	148.55	1,107.40	162.50	1,104.80	5,041.10	11,209.00	6,167.90	55%
	Printing-Publishing	0.00	1,037.00	0.00	930.00	0.00	930.00	0.00	0.00	2,897.00	10,830.00	7,933.00	73%
	Telecommunications	2.95	0.00	2.03	2.31	2.42	3.91	2.23	1.85	17.70	35.00	17.30	49%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	391.98	0.00	0.00	246.84	638.82	2,826.00	2,187.18	77%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	4,160.00	6,240.00	2,080.00	33%
	MaineStreamers	25,367.78	16,703.31	29,559.62	41,924.77	69,577.38	7,847.44	27,259.56	30,608.51	248,848.37	304,456.00	55,607.63	18%
	<b>Total</b>	<b>59,525.51</b>	<b>53,911.12</b>	<b>77,761.51</b>	<b>79,290.92</b>	<b>106,636.18</b>	<b>45,814.20</b>	<b>63,052.85</b>	<b>53,115.12</b>	<b>539,107.41</b>	<b>784,508.00</b>	<b>245,400.59</b>	<b>31%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>CLERK</b>												
	Clerk's Division Salary	9,998.70	10,161.13	15,227.42	10,033.11	10,170.94	8,553.23	7,002.09	12,160.45	83,307.07	132,890.00	49,582.93	37%
	Social Security	742.57	757.77	1,144.85	745.23	766.17	629.92	511.25	887.41	6,185.17	10,500.00	4,314.83	41%
	IMRF	1,083.75	1,104.94	1,658.07	1,087.43	1,107.44	791.37	752.23	912.17	8,497.40	14,500.00	6,002.60	41%
	Administrative Div. Health Ins.	3,687.75	3,687.82	3,687.82	3,687.82	4,072.90	1,381.44	2,727.17	2,657.34	25,590.06	47,081.00	21,490.94	46%
	Life Ins.	27.80	27.80	27.80	27.80	29.06	14.53	0.00	14.53	169.32	344.00	174.68	51%
	Dental Ins.	181.00	326.00	12.00	12.00	91.00	6.50	6.50	175.50	810.50	2,093.00	1,282.50	61%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145.00	145.00	100%
	Dues-Subscriptions	30.00	0.00	0.00	33.00	0.00	0.00	250.00	0.00	313.00	313.00	0.00	0%
	Print Management	220.20	220.20	220.20	220.20	220.20	220.20	220.20	220.20	1,761.60	2,642.00	880.40	33%
	Gen Insur Liability Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	13.57	0.00	0.00	0.00	0.00	13.50	27.07	10.00	-17.07	-171%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	25.00	100%
	Honor Flight	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	4,160.00	6,240.00	2,080.00	33%
	Postage	998.15	981.50	634.40	1,292.50	1,447.00	1,144.00	945.00	589.90	8,032.45	10,792.00	2,759.55	26%
	Printing-Publishing	0.00	275.12	0.00	0.00	0.00	0.00	0.00	0.00	275.12	448.00	172.88	39%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79.00	79.00	100%
	Office Supplies/Sm Equipment	0.00	17.90	0.00	19.00	0.00	341.31	0.00	0.00	378.21	806.00	427.79	53%
	<b>Total</b>	<b>17,489.92</b>	<b>18,080.18</b>	<b>23,146.13</b>	<b>17,678.09</b>	<b>18,424.71</b>	<b>13,602.50</b>	<b>12,934.44</b>	<b>18,151.00</b>	<b>139,506.97</b>	<b>229,909.00</b>	<b>90,402.03</b>	<b>39%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>OEM</b>												
	Emergency Mgmt Salary	0.00	165.00	450.00	300.00	300.00	300.00	303.75	502.50	2,321.25	6,000.00	3,678.75	61%
	OEM Social Security	0.00	12.59	34.39	22.92	22.95	22.92	23.25	38.37	177.39	500.00	322.61	65%
	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.00	71.00	100%
	Special Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Special Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.00	96.00	100%
	Citizen Corps Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	62.50	0.00	0.00	62.50	1.00	-61.50	-6150%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.00	170.00	100%
	Volunteer Insurance	0.00	591.30	0.00	0.00	0.00	0.00	0.00	0.00	591.30	581.00	-10.30	-2%
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Computer Tech Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Utilities	236.57	360.13	338.33	455.51	127.91	327.27	186.62	492.27	2,524.61	3,754.00	1,229.39	33%
	Telecommunications	272.39	577.02	272.02	59.50	141.61	141.61	141.61	141.89	1,747.65	3,166.00	1,418.35	45%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.00	22.00	100%
	Operating Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.00	82.00	100%
	Disaster Operations Supplies	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	323.00	123.00	38%
	Building	0.00	315.90	0.00	0.00	0.00	0.00	0.00	0.00	315.90	395.00	79.10	20%
	Vehicle Expense	0.00	0.00	1,788.77	0.00	0.00	0.00	0.00	0.00	1,788.77	1,800.00	11.23	1%
	<b>Total</b>	<b>508.96</b>	<b>2,221.94</b>	<b>2,883.51</b>	<b>837.93</b>	<b>592.47</b>	<b>854.30</b>	<b>655.23</b>	<b>1,175.03</b>	<b>9,729.37</b>	<b>16,969.00</b>	<b>7,239.63</b>	<b>43%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

<b>25%</b>	<b>of the year remaining</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>YTD DISBURSE</b>	<b>BUDGET</b>	<b>BALANCE</b>	<b>% Left</b>
	<b>TOTAL OPERATING EXPENSES</b>	293,871.99	315,539.64	459,770.07	344,294.26	337,956.14	283,085.15	288,363.67	342,509.65	2,665,390.57	4,171,060.00	1,505,669.43	<b>36%</b>



**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>Tuesday, November 19, 2019</b>	05:17:40 PM											
	<b>REVENUE</b>												
	Beginning Balance												
	Property Tax	342,564.56	8,336.31	4,889.48	0.00	0.00	0.00	0.00	0.00	355,790.35	600,000.00	244,209.65	41%
	SS Reimbursement	380.00	0.00	0.00	0.00	0.00	7,583.36	0.00	816.52	8,779.88	10,813.00	2,033.12	19%
	Interest Income	599.81	4,979.02	594.47	537.77	633.94	576.46	595.81	595.95	9,113.23	6,010.00	-3,103.23	-52%
	Energy Assistance Revenue	1,146.00	928.00	562.00	60.00	1,328.00	58.00	208.00	335.00	4,625.00	21,066.00	16,441.00	78%
						0.00			0.00				
	<b>NET REVENUE</b>	<b>345,880.37</b>	<b>27,329.33</b>	<b>6,045.95</b>	<b>597.77</b>	<b>1,961.94</b>	<b>8,217.82</b>	<b>803.81</b>	<b>1,747.47</b>	<b>528,928.81</b>	<b>637,889.00</b>	<b>108,960.19</b>	<b>17%</b>
	<b>EXPENSES</b>												
	<b>EXPENSES-ADMINISTRATIVE</b>												
	Gross Pay Account	21,879.70	17,859.58	29,034.27	19,352.82	19,352.82	19,413.33	19,352.82	31,920.86	178,166.20	282,270.00	104,103.80	37%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	1,621.42	1,313.88	2,166.15	1,446.36	1,444.64	1,449.28	1,444.64	2,388.18	13,274.55	22,000.00	8,725.45	40%
	IMRF	2,332.38	1,903.83	3,095.06	2,063.02	2,063.01	2,069.47	2,063.02	2,360.51	17,950.30	31,000.00	13,049.70	42%
	Administrative Div. Health Ins.	7,423.54	7,423.54	7,423.54	7,617.62	8,075.37	8,075.37	8,075.37	7,868.79	61,983.14	83,482.00	21,498.86	26%
	Life Insurance	69.50	69.50	69.50	69.50	72.65	72.65	72.65	72.65	568.60	900.00	331.40	37%
	Dental Insurance	149.00	138.00	148.60	18.00	656.00	130.10	362.50	627.50	2,229.70	4,000.00	1,770.30	44%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Accounting Services	433.94	444.94	583.02	464.02	443.02	3,587.02	427.52	482.67	6,866.15	8,871.00	2,004.85	23%
	Conferences Meetings	0.00	0.00	0.00	0.00	0.00	12.00	0.00	0.00	12.00	340.00	328.00	96%
	Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	100%
	Print Management	0.00	370.20	370.20	370.20	370.20	370.20	370.20	370.20	2,591.40	4,443.00	1,851.60	42%
	General Insurance-Liab-Bond	0.00	0.00	7,144.60	0.00	0.00	0.00	0.00	0.00	7,144.60	7,645.00	500.40	7%
	Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging	0.00	0.00	0.00	0.00	0.00	51.37	16.82	50.13	118.32	885.00	766.68	87%
	Postage	290.98	226.35	232.10	172.90	232.10	198.65	366.35	116.00	1,835.43	3,475.00	1,639.57	47%
	Printing Publishing	370.20	1,664.96	0.00	55.00	0.00	0.00	0.00	0.00	2,090.16	628.00	-1,462.16	-233%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	389.00	339.00	87%
	Hearing Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies	0.00	0.00	31.89	0.00	0.00	0.00	0.00	0.00	31.89	2,230.00	2,198.11	99%
	Operating Supplies/Maint	0.00	166.75	462.00	0.00	0.00	0.00	0.00	0.00	628.75	941.00	312.25	33%
	Computer Software Development	0.00	0.00	0.00	0.00	0.00	2,350.00	0.00	0.00	2,350.00	2,350.00	0.00	0%
	Comp Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	4,160.00	6,240.00	2,080.00	33%
	<b>Total</b>	<b>35,090.66</b>	<b>32,101.53</b>	<b>51,280.93</b>	<b>32,149.44</b>	<b>33,229.81</b>	<b>38,299.44</b>	<b>33,071.89</b>	<b>46,827.49</b>	<b>302,051.19</b>	<b>462,144.00</b>	<b>160,092.81</b>	<b>35%</b>
	<b>EXPENSES-ASSISTANCE</b>												
	Client Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Emergency Assist Program	95.00	95.00	0.00	0.00	300.00	300.00	0.00	0.00	790.00	1,150.00	360.00	31%
	Prescription Drugs	0.00	0.00	0.00	0.00	1,735.90	0.00	6.00	0.00	1,741.90	1,157.00	-584.90	-51%
	Dental Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Medical Services	0.00	168.75	0.00	0.00	0.00	250.00	0.00	0.00	418.75	12.00	-406.75	-3390%
	Funeral & Burial Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%



**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

25%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>Tuesday, November 19, 2019</b>	05:17:40 PM											
	Client Utilities	961.08	786.31	808.20	487.40	752.78	1,291.95	1,354.55	1,081.56	7,523.83	7,569.00	45.17	1%
	Shelter-Rent	4,951.66	5,232.22	4,877.22	4,944.22	6,510.22	7,560.22	7,678.22	6,876.81	48,630.79	64,281.00	15,650.21	24%
	Ambulance Paramedic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food/Pers essentials	6,000.00	6,000.00	0.00	0.00	6,000.00	7,500.00	0.00	7,500.00	33,000.00	42,555.00	9,555.00	22%
	Transport/Clothing	1,894.00	1,854.00	1,675.00	1,760.00	2,080.00	2,325.00	2,191.46	1,951.45	15,730.91	21,069.00	5,338.09	25%
	Transient	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Catastro. Med. Insurance	0.00	0.00	0.00	0.00	0.00	5,100.00	0.00	0.00	5,100.00	4,080.00	-1,020.00	-25%
	<b>Total</b>	<b>13,901.74</b>	<b>14,136.28</b>	<b>7,360.42</b>	<b>7,191.62</b>	<b>17,378.90</b>	<b>24,327.17</b>	<b>11,230.23</b>	<b>17,409.82</b>	<b>112,936.18</b>	<b>141,878.00</b>	<b>28,941.82</b>	<b>20%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>48,992.40</b>	<b>46,237.81</b>	<b>58,641.35</b>	<b>39,341.06</b>	<b>50,608.71</b>	<b>62,626.61</b>	<b>44,302.12</b>	<b>64,237.31</b>	<b>414,987.37</b>	<b>604,022.00</b>	<b>189,034.63</b>	<b>31%</b>

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

25% of the year remaining      MAR      APR      MAY      JUN      JUL      AUG      SEP      OCT      YTD DISBURSE      BUDGET      BALANCE      % Left

**REVENUE**

Property Tax	735,875.84	28,220.37	11,279.81	0.00	399,027.71	502,578.99	5,408.74	7,044.88	1,689,436.34	1,902,125.00	212,688.66	11%
Other Income	5,213.86	400.00	10,011.02	1,160.33	500.00	14,588.02	300.00	654.00	32,827.23	55,780.00	22,952.77	41%
Interest Income	795.16	853.25	831.67	761.55	800.32	859.02	852.86	759.07	6,512.90	3,618.00	-2,894.90	-80%
Permit Fees	0.00	425.00	0.00	2,476.75	1,375.00	850.00	650.00	250.00	6,026.75	14,068.00	8,041.25	57%
Persnl Prop Replacement Tx	0.00	16,961.19	20,620.68	0.00	12,179.98	1,461.11	0.00	21,198.23	72,421.19	73,033.00	611.81	1%
<b>NET REVENUE</b>	<b>741,884.86</b>	<b>46,859.81</b>	<b>42,743.18</b>	<b>4,398.63</b>	<b>413,883.01</b>	<b>520,337.14</b>	<b>7,211.60</b>	<b>29,906.18</b>	<b>1,807,224.41</b>	<b>2,048,624.00</b>	<b>241,399.59</b>	<b>12%</b>

**EXPENSES**

**GENERAL ROAD FUND-ADMINISTRATIVE**

Admin Salary Expense	4,659.48	4,659.48	6,989.22	5,498.36	4,892.46	4,892.46	4,892.46	7,339.69	43,823.61	64,000.00	20,176.39	32%
Health Insurance	9,520.80	12,166.19	12,236.63	11,918.87	11,770.28	11,770.28	7,733.09	10,157.78	87,273.92	153,800.00	66,526.08	43%
Life Insurance	55.60	83.40	97.30	83.40	87.18	87.18	87.18	87.18	668.42	1,200.00	531.58	44%
Dental Insurance	559.00	129.00	1,820.50	564.00	36.00	45.50	464.50	0.00	3,618.50	5,000.00	1,381.50	28%
Alcohol & Drug Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	540.00	540.00	100%
Payroll Service	323.36	334.36	505.95	370.44	352.30	337.30	337.30	352.30	2,913.31	4,500.00	1,586.69	35%
Accounting Services	0.00	0.00	0.00	0.00	0.00	1,675.00	0.00	0.00	1,675.00	2,500.00	825.00	33%
Conferences Meetings	0.00	0.00	0.00	0.00	0.00	0.00	28.80	0.00	28.80	1,000.00	971.20	97%
Dues Subscriptions	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00	550.00	300.00	55%
Legal Services	0.00	0.00	320.00	315.00	4,800.00	0.00	0.00	45.00	5,480.00	12,000.00	6,520.00	54%
Mileage Travel Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	40.00	500.00	460.00	92%
Municipal Replacement Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	35,000.00	100%
Postage	0.00	0.00	23.30	0.00	8.50	55.00	0.00	0.00	86.80	175.00	88.20	50%
Printing Publishing	0.00	1,323.51	234.35	1,534.46	0.00	0.00	1,323.51	0.00	4,415.83	6,000.00	1,584.17	26%
Telephone	459.93	598.96	597.35	685.46	600.81	601.52	603.38	934.97	5,082.38	6,500.00	1,417.62	22%
Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00	100%
Miscellaneous	0.00	0.00	0.00	112.35	-6.61	0.00	0.00	0.00	105.74	300.00	194.26	65%
Office Supplies	0.00	21.15	88.06	180.13	0.00	136.09	0.00	145.52	570.95	1,500.00	929.05	62%
Office Equipment	0.00	0.00	111.99	0.00	0.00	11.21	-1,550.00	0.00	-1,426.80	5,000.00	6,426.80	129%
<b>Total</b>	<b>15,578.17</b>	<b>19,316.05</b>	<b>23,274.65</b>	<b>21,262.47</b>	<b>22,540.92</b>	<b>19,611.54</b>	<b>13,920.22</b>	<b>19,102.44</b>	<b>154,606.46</b>	<b>300,465.00</b>	<b>145,858.54</b>	<b>49%</b>

**GENERAL ROAD FUND-MAINTENANCE**

Maint Salary Expense	16,015.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,015.40	130,000.00	113,984.60	88%
Maintenance-Uniforms	827.59	230.77	600.97	0.00	0.00	0.00	265.48	0.00	1,924.81	3,000.00	1,075.19	36%
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,184.60	1,184.60	4,000.00	2,815.40	70%
Equipment Leasing Maint	1,027.60	1,874.64	2,955.16	7,551.97	1,940.09	97.31	7,392.82	7,290.41	30,130.00	85,000.00	54,870.00	65%
Landfill Charges - GRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	100%
Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	100%
Street Lighting	0.00	4,565.16	5,020.96	4,512.18	4,523.02	4,731.29	4,658.09	4,447.30	32,458.00	53,500.00	21,042.00	39%
Tree Removal & Spraying	0.00	391.50	0.00	0.00	0.00	0.00	0.00	0.00	391.50	20,000.00	19,608.50	98%
Utilities	994.79	61.63	890.55	312.96	272.11	572.08	348.01	437.38	3,889.51	9,000.00	5,110.49	57%
Tree Replacement Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
Gasoline Oil	375.99	1,119.23	1,594.23	2,190.18	523.04	1,337.60	2,286.21	1,221.88	10,648.36	30,000.00	19,351.64	65%

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

25% of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	YTD DISBURSE	BUDGET	BALANCE	% Left
Building & Oper Sup Mat 1	0.00	299.71	0.00	0.00	253.26	141.29	468.60	85.22	1,248.08	7,000.00	5,751.92	82%
Maint Equip & Small Tools	0.00	112.12	31.93	271.00	477.25	208.67	0.00	0.00	1,100.97	10,000.00	8,899.03	89%
Supplies (Equipment)	619.46	637.44	269.95	579.37	183.10	117.83	1,603.14	732.76	4,743.05	25,000.00	20,256.95	81%
Supplies Roads GRF	0.00	32.33	190.91	0.00	0.00	0.00	0.00	0.00	223.24	4,500.00	4,276.76	95%
Supplies Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00	100%
<b>Total</b>	<b>19,860.83</b>	<b>9,324.53</b>	<b>11,554.66</b>	<b>15,417.66</b>	<b>8,171.87</b>	<b>7,206.07</b>	<b>17,022.35</b>	<b>15,399.55</b>	<b>103,957.52</b>	<b>450,500.00</b>	<b>346,542.48</b>	<b>77%</b>

**PERMANENT ROAD FUND**

Labor On Roads	13,003.09	25,827.39	40,899.62	32,425.46	28,139.65	30,001.78	27,771.32	41,543.85	239,612.16	290,000.00	50,387.84	17%
Drainage	0.00	0.00	0.00	534.00	2,022.00	0.00	0.00	0.00	2,556.00	10,000.00	7,444.00	74%
Engineering Services	0.00	2,150.00	4,611.25	5,555.64	3,647.12	1,257.54	2,889.84	0.00	20,111.39	40,000.00	19,888.61	50%
Landfill Charges - PRF	0.00	0.00	1,135.75	979.80	365.00	335.25	373.28	333.00	3,522.08	10,000.00	6,477.92	65%
Project Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00	100%
Maintenance Roads	0.00	0.00	0.00	3,688.02	4,755.00	434,845.69	0.00	0.00	443,288.71	405,000.00	-38,288.71	-9%
Road Improvement Fund	0.00	0.00	0.00	0.00	0.00	42,952.62	0.00	48,257.50	91,210.12	150,000.00	58,789.88	39%
Supplies / Roads PRF	50.50	815.68	172.84	1,678.30	1,898.73	2,240.61	2,000.65	2,167.15	11,024.46	45,000.00	33,975.54	76%
<b>Total</b>	<b>13,053.59</b>	<b>28,793.07</b>	<b>46,819.46</b>	<b>44,861.22</b>	<b>40,827.50</b>	<b>511,633.49</b>	<b>33,035.09</b>	<b>92,301.50</b>	<b>811,324.92</b>	<b>953,500.00</b>	<b>142,175.08</b>	<b>15%</b>

**EQUIPMENT & BUILDING FUND**

Equipment	730.00	0.00	0.00	202,981.89	0.00	0.00	-167,548.00	-720.95	35,442.94	225,000.00	189,557.06	84%
Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	100%
Storage Building	1,403.75	2,860.29	1,473.93	1,473.93	1,473.93	1,473.93	1,473.93	1,473.93	13,107.62	19,500.00	6,392.38	33%
<b>Total</b>	<b>2,133.75</b>	<b>2,860.29</b>	<b>1,473.93</b>	<b>204,455.82</b>	<b>1,473.93</b>	<b>1,473.93</b>	<b>-166,074.07</b>	<b>752.98</b>	<b>48,550.56</b>	<b>259,500.00</b>	<b>210,949.44</b>	<b>81%</b>

**SOCIAL SECURITY FUND**

Social Security	2,502.47	2,258.24	3,580.24	2,833.64	2,455.45	2,596.14	2,430.50	3,630.97	22,287.65	37,500.00	15,212.35	41%
<b>Total</b>	<b>2,502.47</b>	<b>2,258.24</b>	<b>3,580.24</b>	<b>2,833.64</b>	<b>2,455.45</b>	<b>2,596.14</b>	<b>2,430.50</b>	<b>3,630.97</b>	<b>22,287.65</b>	<b>37,500.00</b>	<b>15,212.35</b>	<b>41%</b>

**INSURANCE FUND**

Workmans Compensation	0.00	0.00	19,112.00	0.00	0.00	0.00	0.00	0.00	19,112.00	19,112.00	0.00	0%
Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	535.00	535.00	100%
Gen Ins Liability Ins Bond	0.00	0.00	38,019.00	0.00	0.00	0.00	0.00	0.00	38,019.00	38,019.00	0.00	0%
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>57,131.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>57,131.00</b>	<b>57,666.00</b>	<b>535.00</b>	<b>1%</b>

**IL MUNICIPAL RETIREMENT FUND**

IMRF	3,590.07	3,249.90	5,104.95	4,042.68	3,521.22	3,719.73	3,481.96	3,467.82	30,178.33	60,000.00	29,821.67	50%
IMRF Employer ERI Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
<b>Total</b>	<b>3,590.07</b>	<b>3,249.90</b>	<b>5,104.95</b>	<b>4,042.68</b>	<b>3,521.22</b>	<b>3,719.73</b>	<b>3,481.96</b>	<b>3,467.82</b>	<b>30,178.33</b>	<b>61,000.00</b>	<b>30,821.67</b>	<b>51%</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>56,718.88</b>	<b>65,802.08</b>	<b>148,938.89</b>	<b>292,873.49</b>	<b>78,990.89</b>	<b>546,240.90</b>	<b>-96,183.95</b>	<b>134,655.26</b>	<b>1,228,036.44</b>	<b>2,120,131.00</b>	<b>892,094.56</b>	<b>42%</b>
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MOTION TO APPROVE PAYROLL FOR PAYDATES OF NOVEMBER 1, 2019,  
AND NOVEMBER 15, 2019 AND ROAD DISTRICT CHECKS #21108  
THROUGH CHECK #21147 IN THE AMOUNT OF \$93,565.48.

## Maine Township Road & Bridge Fund

**NOVEMBER 2019**

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
21108	Nov 1	The Lincoln National	Employer Paid Life Insurance	113.56
21109	Nov 1	Blue Cross Blue Shield of IL	November Health Insurance	10,958.09
21110	Nov 1	Des Plaines, City of/Water Dept	Utilities	33.12
21111	Nov 1	The Lincoln National	Vol Life Insurance	87.18
21112	Nov 1	Vision Service Plan (IL)	VSP Vol Vision Insurance	27.72
Wire	Nov 1	Federal Electronic Payroll System	Federal Taxes	4,203.00
Wire	Nov 1	Illinois Department of Revenue	State Taxes	715.06
S/C	Nov 1	Paychex	Service Fee	168.65
Dir.Deposit	Nov 1	Richard A. Brandes	Payroll Check	1,825.82
Dir.Deposit	Nov 1	Peter Douvalakis	Payroll Check	2,699.21
Dir.Deposit	Nov 1	Jason D. Fox	Payroll Check	1,588.87
Dir.Deposit	Nov 1	Dawne Scheel Hayman	Payroll Check	1,575.78
Dir.Deposit	Nov 1	Peter A. Jimenez	Payroll Check	1,532.55
Dir.Deposit	Nov 1	Justin E. Mac Intyre	Payroll Check	1,686.63
Wire	Nov 4	IMRF	Illinois Municipal Retirement Fund	5,014.64
Wire	Nov 15	Federal Electronic Payroll System	Federal Taxes	4,234.43
Wire	Nov 15	Illinois Department of Revenue	State Taxes	719.16
S/C	Nov 15	Paychex	Service Fee	168.65
Dir.Deposit	Nov 15	Richard A. Brandes	Payroll Check	1,806.36
Dir.Deposit	Nov 15	Peter Douvalakis	Payroll Check	2,790.96
Dir.Deposit	Nov 15	Jason D. Fox	Payroll Check	1,568.90
Dir.Deposit	Nov 15	Dawne Scheel Hayman	Payroll Check	1,575.78
Dir.Deposit	Nov 15	Peter A. Jimenez	Payroll Check	1,532.55
Dir.Deposit	Nov 15	Justin E. Mac Intyre	Payroll Check	1,686.63
21113	Nov 26	Metro Federal Credit Union	Equipment Maintenance	182.51
21114	Nov 26	Metro Federal Credit Union	Supplies	47.36
21115	Nov 26	AT&T	Service at Garage	171.08
21116	Nov 26	AT&T	Telephone & Communication	62.82
21117	Nov 26	Burns Industrial Supply	Building Operating Supplies	1,113.36
21118	Nov 26	Cargill, Inc.	Supplies Snow Removal	16,051.99
21119	Nov 26	Comed - Garage	Service at Garage	249.14
21120	Nov 26	Comed - Street Lighting	Street Lighting	4,569.83
21121	Nov 26	Conserv FS	Gasoline & Oil	4,008.09
21122	Nov 26	Damiano Diesel Service	Equipment Leasing & Maint	264.88
21123	Nov 26	Des Plaines Material & Supply	Supplies for the Road	119.49
21124	Nov 26	Direct Mechanical, Inc.	Building Maintenance	660.00
21125	Nov 26	Domestic Uniform Rental	Building Maintenance	134.48
21126	Nov 26	Peter Douvalakis	Reimbursement-Telephone	50.00
21127	Nov 26	Flood Brothers Disposal	Landfill Charges	365.00

21128	Nov 26	Golf Mill Ford	Equipment Maintenance	167.20
21129	Nov 26	Grainger, Inc.	Building & Operating Supplies	124.32
21130	Nov 26	Capital One Commercial	Small Tools & Equipment	170.21
21131	Nov 26	Healy Asphalt Co LLC	Supplies for the Road	186.69
21132	Nov 26	Home Depot Credit Services	Building Operating Supplies	337.45
21133	Nov 26	Hydraulic Pneumatic Corp	Equipment Maintenance	1,935.00
21134	Nov 26	James Drive Safety Lane, LLC	Equipment Maintenance	135.00
21135	Nov 26	MacMunnis, Inc. AAF Com Ed	Offsite Storage	1,473.93
21136	Nov 26	Maine Township-Town Fund	October Dental Expense	138.50
21137	Nov 26	Murray and Trettel, Inc.	Supplies for Snow Removal	2,395.00
21138	Nov 26	Napa Auto Parts-Des Plaines	Equipment Supplies & Parts	489.44
21139	Nov 26	Nicor Gas	Service at Garage	167.08
21140	Nov 26	Russo's Power Equipment, Inc.	Supplies for Snow Removal	318.56
21141	Nov 26	Security Benefit	Deferred Comp	890.00
21142	Nov 26	Spaceco, Inc.	Engineering Services	350.00
21143	Nov 26	State Treasurer	Maint Street Lighting	390.78
21144	Nov 26	The Mulch Center	Road Improvement Fund	350.00
21145	Nov 26	Township Officials of IL	Alcohol & Drug Testing	450.00
21146	Nov 26	Acuity Specialty Products, Inc.	Building Operating Supplies	107.99
21147	Nov 26	Xclusive Concrete, Inc.	Maintenance of Roads	6,625.00
				<b>\$ 93,565.48</b>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of November 1, 2019, and November 15, 2019 and Road District Checks #21108 through Checks #21147 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 26TH DAY OF NOVEMBER, 2019

\_\_\_\_\_  
Supervisor

Attest:

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Clerk

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Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF NOVEMBER 1, 2019  
AND NOVEMBER 15, 2019 AND GENERAL TOWN FUND CHECKS #57259  
THROUGH CHECK #57337 IN THE AMOUNT OF \$294,182.36.

## Maine Township General Town Fund

NOVEMBER 2019

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
57187V	Oct 23	Aldi/VOID	Void	(7,662.15)
57259	Oct 23	Evans, Marshall and Pease, PC	Sept. Accounting Services	4,650.00
57260	Oct 23	Metro Federal Credit Union	Post Office Passport Mailing	167.70
57261	Nov 1	The Lincoln National	Employer Paid Life Insurance	421.37
57262	Nov 1	AFLAC	Aflac Life	98.66
57263	Nov 1	Republic SVC #551	Pick-Up Service 11/1-11/31	277.94
57264	Nov 1	Blue Cross Blue Shield	Health Insurance	69,010.80
57265	Nov 1	Comcast	Internet & Fax 10/19-11/18	315.21
57266	Nov 1	Comcast Cable	OEM-Voice & Internet 10/17-11/18	141.89
57267	Nov 1	Des Plaines, City Water	Water & Sewer 7/25-9/26	327.32
57268	Nov 1	NCPERS Group Life Ins.	IMRF Voluntary Life Insurance	80.00
57269	Nov 1	Nicor Gas	Commercial Heat 9/16-10/7	29.56
57270	Nov 1	Pitney Bowes Purchase Power	Pitney Bowes Purchase Power	390.00
57271	Nov 1	The Lincoln National	Voluntary Life Insurance	111.54
57272	Nov 1	Tom Vaughn-Chapter 13 Trustee	Sept. & Oct. Wage Garnishment	794.00
57273	Nov 1	Vision Service Plan (IL)	VSP Voluntary Vision Insurance	185.71
Wire	Nov 1	Federal Electronic Payroll System	Federal Taxes	15,611.45
Wire	Nov 1	Illinois Department of Revenue	State Taxes	2,980.50
S/C	Nov 1	Paychex	Service Fee	367.76
3420	Nov 1	Susan Moylan Krey	Payroll	946.24
3421	Nov 1	Walter Kazmierczak	Payroll	4,404.28
3422	Nov 1	David A. Carrabotta	Payroll	-
3423	Nov 1	Dorothy D. Moran	Payroll	522.44
3424	Nov 1	Ronald R. Bartsch	Payroll	166.05
3425	Nov 1	Terrence Donnelly	Payroll	449.53
Dir.Deposit	Nov 1	Laura J. Morask	Payroll	684.88
Dir.Deposit	Nov 1	Peter W. Gialamas	Payroll	315.52
Dir.Deposit	Nov 1	Claire R. McKenzie	Payroll	434.81
Dir.Deposit	Nov 1	Kimberly Jones	Payroll	416.73
Dir.Deposit	Nov 1	Susan Kelly Sweeney	Payroll	453.58
Dir.Deposit	Nov 1	Carol A. Langan	Payroll	1,378.98
Dir.Deposit	Nov 1	Dayna E. Berman	Payroll	2,680.33
Dir.Deposit	Nov 1	Denise M. Jajko	Payroll	920.93
Dir.Deposit	Nov 1	Doriene K. Prorak	Payroll	1,542.39
Dir.Deposit	Nov 1	Jessica M. Fox	Payroll	842.58
Dir.Deposit	Nov 1	Marty Cook	Payroll	665.33
Dir.Deposit	Nov 1	Michael A. Samaan	Payroll	1,429.87
Dir.Deposit	Nov 1	Nader A. Ghazaleh Sr.	Payroll	1,106.21
Dir.Deposit	Nov 1	Nicholas W. Kanehl	Payroll	904.46
Dir.Deposit	Nov 1	Robert M. Carrozza	Payroll	64.13
Dir.Deposit	Nov 1	Stephen T. Basista	Payroll	293.41
Dir.Deposit	Nov 1	Tracy D. Cummings	Payroll	1,119.60
Dir.Deposit	Nov 1	Victoria K. Rizzo	Payroll	1,704.56
Dir.Deposit	Nov 1	Debra A. Babich	Payroll	1,399.73
Dir.Deposit	Nov 1	Elizabeth J. Coy	Payroll	1,178.09
Dir.Deposit	Nov 1	Faris E. Dababneh	Payroll	1,047.10



Dir.Deposit	Nov 1	Mary Dolores Phillips	Payroll	1,023.80
Dir.Deposit	Nov 1	Anne M. Kolpak-Camarrano	Payroll	1,288.49
Dir.Deposit	Nov 1	Anna E. Lydka	Payroll	591.49
Dir.Deposit	Nov 1	Anna E. Lydka	Payroll	716.84
Dir.Deposit	Nov 1	Branka Mackic-Aleksic	Payroll	920.80
Dir.Deposit	Nov 1	Kristina A. Christie	Payroll	952.88
Dir.Deposit	Nov 1	Kristen E. Herdegen	Payroll	1,213.79
Dir.Deposit	Nov 1	Naomi J. Bowman	Payroll	1,171.60
Dir.Deposit	Nov 1	Richard D. Lyon	Payroll	2,181.98
Dir.Deposit	Nov 1	Karen A. Cohen	Payroll	1,150.17
Dir.Deposit	Nov 1	Marie C. Dachniwsky	Payroll	1,439.58
Dir.Deposit	Nov 1	Monika Jaroszewicz	Payroll	1,322.82
Dir.Deposit	Nov 1	Oksana T. Bukaczyk	Payroll	1,134.68
Dir.Deposit	Nov 1	Therese A. Tully	Payroll	1,514.55
Dir.Deposit	Nov 1	Catherine Fredericksen	Payroll	412.86
Dir.Deposit	Nov 1	Rosalind Luburich	Payroll	477.67
Dir.Deposit	Nov 1	Wieslawa Tytko	Payroll	1,617.45
Dir.Deposit	Nov 1	John Bennett	Payroll	135.43
Wire	Nov 4	IMRF	IL Municipal Retirement Fund	22,739.86
57274	Nov 6	All Season Maintenance, Inc.	Lawn Care-September	1,350.00
57275	Nov 6	Anderson Pest Solutions	Monthly Service-August	96.05
57276	Nov 6	Aqua Illinois, Inc.	Water & Sewer 9/23-10/22	140.08
57277	Nov 6	DISH	TV Charges 10/26-11/25	48.03
57278	Nov 13	Comed	OEM Service 10/3-11/1	136.27
57279	Nov 13	Access One, Inc.	Telecommunications 11/1-11/31	142.39
57280	Nov 13	Lake County Clerk	Notary Commission-D. Berman	10.00
Wire	Nov 15	Paychex Time Attendance Fee	Payroll Administration Fee	304.30
Wire	Nov 15	Federal Electronic Payroll System	Federal Taxes	13,838.57
Wire	Nov 15	Illinois Department of Revenue	State Taxes	2,686.94
S/C	Nov 15	Paychex	Service Fee	343.71
3426	Nov 15	Susan Moylan Krey	Payroll	946.24
3427	Nov 15	Dorothy D. Moran	Payroll	365.65
3428	Nov 15	Ronald R. Bartsch	Payroll	83.03
Dir.Deposit	Nov 15	Laura J. Morask	Payroll	684.88
Dir.Deposit	Nov 15	Peter W. Gialamas	Payroll	315.52
Dir.Deposit	Nov 15	Carol A. Langan	Payroll	1,378.98
Dir.Deposit	Nov 15	Dayna E. Berman	Payroll	2,680.33
Dir.Deposit	Nov 15	Denise M. Jajko	Payroll	816.41
Dir.Deposit	Nov 15	Doriene K. Prorak	Payroll	1,542.39
Dir.Deposit	Nov 15	Jessica M. Fox	Payroll	1,084.66
Dir.Deposit	Nov 15	John P. McKenna	Payroll	722.19
Dir.Deposit	Nov 15	Marty Cook	Payroll	717.71
Dir.Deposit	Nov 15	Michael A. Samaan	Payroll	1,429.87
Dir.Deposit	Nov 15	Nader A. Ghazaleh Sr.	Payroll	1,106.21
Dir.Deposit	Nov 15	Nicholas W. Kanehl	Payroll	894.67
Dir.Deposit	Nov 15	Robert M. Carrozza	Payroll	149.65
Dir.Deposit	Nov 15	Stephen T. Basista	Payroll	330.40
Dir.Deposit	Nov 15	Terrence Donnelly	Payroll	446.88
Dir.Deposit	Nov 15	Tracy D. Cummings	Payroll	1,185.49

Dir.Deposit	Nov 15	Victoria K. Rizzo	Payroll	1,704.56
Dir.Deposit	Nov 15	Debra A. Babich	Payroll	1,399.73
Dir.Deposit	Nov 15	Elizabeth J. Coy	Payroll	1,178.04
Dir.Deposit	Nov 15	Faris E. Dababneh	Payroll	1,047.10
Dir.Deposit	Nov 15	Mary Dolores Phillips	Payroll	934.23
Dir.Deposit	Nov 15	Anne M. Kolpak-Camarrano	Payroll	1,288.49
Dir.Deposit	Nov 15	Anna E. Lydka	Payroll	1,536.81
Dir.Deposit	Nov 15	Branka Mackic-Aleksic	Payroll	942.23
Dir.Deposit	Nov 15	Kristina A. Christie	Payroll	952.88
Dir.Deposit	Nov 15	Kristen E. Herdegen	Payroll	1,213.79
Dir.Deposit	Nov 15	Naomi J. Bowman	Payroll	1,147.89
Dir.Deposit	Nov 15	Richard D. Lyon	Payroll	2,181.98
Dir.Deposit	Nov 15	Karen A. Cohen	Payroll	1,150.17
Dir.Deposit	Nov 15	Marie C. Dachniwsky	Payroll	1,439.58
Dir.Deposit	Nov 15	Monika Jaroszewicz	Payroll	1,322.82
Dir.Deposit	Nov 15	Oksana T. Bukaczyk	Payroll	1,134.68
Dir.Deposit	Nov 15	Therese A. Tully	Payroll	1,514.55
Dir.Deposit	Nov 15	Catherine Fredericksen	Payroll	450.11
Dir.Deposit	Nov 15	Rosalind Luburich	Payroll	537.36
Dir.Deposit	Nov 15	Wieslawa Tytko	Payroll	1,617.45
Dir.Deposit	Nov 15	John Bennett	Payroll	138.71
57281	Nov 20	Nicor Gas	Commercial Heat 10/11-11/19	369.21
57282	Nov 20	Nicor Gas	Commercial Heat 10/16-11/13	98.62
57283	Nov 26	Metro Federal Credit Union	Operating Supplies	1,163.19
57284	Nov 26	Metro Federal Credit Union	Recov. Connection Programs	2,524.69
57285V	Nov 26	VOID	Void	-
57286V	Nov 26	VOID	Void	-
57287	Nov 26	Metro Federal Credit Union	Code Enfor Vehicle Expense	75.14
57288	Nov 26	Metro Federal Credit Union	Food Pantry Expenses	7,679.19
57289	Nov 26	Metro Federal Credit Union	MaineStay Spec Programs & Printing	931.85
57290V	Nov 26	VOID	Void	-
57291	Nov 26	VOID	Void	-
57292V	Nov 26	VOID	Void	-
57293	Nov 26	Metro Federal Credit Union	Maintance-Operating Supplies	828.13
57294V	Nov 26	VOID	Void	-
57295V	Nov 26	VOID	Void	-
57296	Nov 26	John Amburgey	Windows 10	796.00
57297	Nov 26	Ancel Glink P.C.	Corporate Legal Fees	4,305.00
57298	Nov 26	Anderson Pest Solutions	Nov Pest Maintenance	96.05
57299	Nov 26	Angie's Boxing Garage	Recovery Connection Program	600.00
57300	Nov 26	Avenues to Independence	Grant Payment 7	4,088.00
57301	Nov 26	Barton Marketing Group	Oct Preapproved Activity	600.00
57302	Nov 26	Nami-CCNS	Grant Payment 3	1,130.00
57303	Nov 26	Big Fish Graphic Design, LLC	Recovery Connection Info Sheets	250.00
57304	Nov 26	Bond, Dickson & Associates, P.C.	IMRF Legal Services	2,208.62
57305	Nov 26	David Carrabotta	Reimbursement, TOI Conference	332.22
57306	Nov 26	Kristina A. Christie	Reimbursement, Mileage	7.37
57307	Nov 26	Chicago Wolves	Recovery Connection Program	750.00
57308	Nov 26	Comcast Business	BVE Phone Service 11/1-11/30	1,444.68

57309	Nov 26	Comcast Cable	OEM-Voice & Inter 11/17-12/16	141.89
57310	Nov 26	Comed	Electricity 10/7-11/5	926.72
57311	Nov 26	Cook County Sherriff's	Cook County Hirebacks	8,400.00
57312	Nov 26	Elizabeth J. Coy	Reimbursement, Train Ticket	6.00
57313	Nov 26	Crossfit-88, Inc.	Recov. Connection Classes	1,600.00
57314	Nov 26	Office Equipment Leasing Co	Print Management	1,376.00
57315	Nov 26	District 63 Education	Grant Payment 7	1,875.00
57316	Nov 26	Evans, Marshall and Pease, PC	Oct Accounting Services	3,950.00
57317	Nov 26	Garvey's Office Products	Office Supplies, Name Badge	522.76
57318	Nov 26	Journal & Topics Newspapers	1/2 Page Publishing	499.00
57319	Nov 26	Justifacts Credential Verification	Background Check Start Up Fee	65.00
57320	Nov 26	Kim Cleland Yoga, LLC	Recov. Connection Classes	480.00
57321	Nov 26	Leyden Family Service	Grant Payment 8	4,683.00
57322	Nov 26	Mailfinance	Postage Machine 9/13-12/12	879.81
57323	Nov 26	Maryville Academy (dba) Family	Grant Payment 4	2,350.00
57324	Nov 26	Susan Moylan Krey	Reimbursement, Mileage-Travel	33.64
57325	Nov 26	Neofunds	Postage, Clerk & Admin	1,343.30
57326	Nov 26	NW Suburban Day Care Ctr	Grant Payment 9	3,550.00
57327	Nov 26	Older Adult Services	Grant Payment 3	1,315.00
57328	Nov 26	Park Ridge Paint Glass & Wallpr	Paint for Senior Dept.	89.98
57329	Nov 26	Park Ridge Stationers	Office & Operating Supplies	891.23
57330	Nov 26	Presstech, Inc.	MaineStreamers Newsletter	959.00
57331	Nov 26	Quinn Print, Inc.	Printing Publishing	900.25
57332	Nov 26	Security Benefit	Deferred Comp Contribution	1,890.00
57333	Nov 26	Susan Kelly Sweeney	Reimbursement, TOCC Confer.	160.04
57334	Nov 26	Turning Point Behavioral	Grant Payment 8	3,666.00
57335	Nov 26	Tom Vaughn-Chapter 13 Trustee	Wage Garnishment	397.00
57336	Nov 26	Verizon Wireless-Admin	Telecommunications 11/2-12/19	165.36
57337	Nov 26	Warehouse Direct	Computer Tech Support	2,600.00

\$ 294,182.36

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of November 1, 2019 and November 15, 2019 and General Town Fund Checks #57159 through Check #57337 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 26TH DAY OF NOVEMBER 2019.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Trustees



# Memorandum

Date: November, 2019

To: Board of Trustees

From: Dayna Berman, Administrator

Re: Barton Marketing Group Editorial Calendar/December

- Write release on winter tips for residents and drivers from Highway Department. This has been requested by the Highway Department and is vital information for residents in the interest of public safety. I would recommend the board approve 2.5 hours for Barton Marketing group to complete this project.
- Write story on township Free Prescription Drug Card program called Coast2Coast. This is dual purpose to promote participation and to continue to spread the word about how townships help residents save costs on prescription drugs. I would recommend 2.5 hours for development, revisions/approvals, photo selection and media distribution.
- Administrative work such as monitoring the media each week, collecting news clippings, and putting the clippings together for distribution. I would recommend 1.0 hour for this project.



**Peter Gialamas**

Clerk

**CLERK'S SERVICES FOR THE YEAR 2019**

Supervisor  
Laura J. Morask

Clerk  
Peter Gialamas

Assessor  
Susan Moylan Krey

Highway Commissioner  
Walter Kazmierczak

Trustees  
Kimberly Jones

David A. Carrabotta, Esq.  
Claire R. McKenzie  
Susan Kelly Sweeney

General Offices  
1700 Ballard Road  
Park Ridge, Illinois 60068  
847-297-2510  
847-297-1335 Fax

Highway Department  
1401 Redeker Road  
Des Plaines, Illinois 60016  
847-297-5225  
847-297-8723 Fax

Month	Voter Registr.	Vehicle Stickers	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	Mainlines Tickets	TOTAL
January	0	126	1	0	12	300	0	6	23	167	635
	1	174	3	0	32	422	0	11	15	110	768
February	0	165	2	0	24	250	0	16	35	102	594
	2	150	5	0	37	304	0	14	16	20	548
March	0	148	3	13	36	340	0	16	89	63	708
	0	190	7	34	15	451	0	17	39	77	830
April	0	142	2	26	29	291	530	32	287	87	1426
	0	133	3	41	23	325	0	15	103	132	775
May	0	122	0	25	29	266	0	19	368	145	974
	1	533	2	23	33	290	0	11	221	160	1,274
June	0	68	0	16	50	261	0	20	222	109	746
	1	8,036	8	13	30	308	0	7	545	140	9,088
July	1	4	3	6	25	269	735	17	238	153	1,451
	0	1,103	1	9	44	209	0	23	383	133	1,905
August	0	271	3	3	34	263	0	13	229	7	552
	3	271	3	3	36	253	0	10	221	125	925
September	4	270	6	3	27	156	0	73	151	112	532
	2	270	2	2	35	190	0	26	175	60	762
October	1	215	1	9	34	208	0	387	102	107	849
	4	215	2	10	40	202	868	14	177	111	1643
November		171									
December		134									
<b>TOTAL</b>	14	11,380	42	139	373	3,299	1,096	191	2,113	1,363	20,010

\* The numbers in the second row indicate services provided in the year 2018



# MAINE TOWNSHIP

## Highway Department

WALTER KAZMIERCZAK  
Highway Commissioner

### NOVEMBER 2019 MONTHLY REPORT

October 15<sup>th</sup> and 16<sup>th</sup> I attended a conference sponsored by the Illinois Public Works Mutual Aid Network in Bloomington Illinois. The seminars I attended included Safe Work Zones Operations two sessions, Forecast Technologies, Utilizing the organization's assistance process, and recap of how local agencies responded to various floods and tornado occurrences. Hotel and registration fees were paid for by the conference and the only cost I rendered to the Township was the round trip rail fare of \$28.

The switchover to Verizon from AT&T was completed last month and should result in a savings of 200 to 300 dollars a month. The service is as good or better than AT&T, particularly in retrieving voice messages.

Snow fall is already upon us and we were prepared in advance with putting the plows and spreaders on our trucks on in a timely manner and putting up snow fencing where required. Hopefully the long term forecasts are wrong in terms of predicting the severity of our winter.

# **General Assistance Monthly Report**

**October 2019**

**Director of General Assistance: Austin Kelso**

## **General Assistance:**

In October 2019 we opened two new GA clients and closed two existing clients, resulting in our number of ongoing GA clients remaining at 28.

## **LIHEAP/CEDA Programs:**

Our LIHEAP season began October 1<sup>st</sup>. We held early registration on September 24<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup> for senior and disabled individuals. Starting November 1<sup>st</sup>, individuals with a disconnection notice or families with a child or children under the age of six can come in and make an appointment. December 1<sup>st</sup> is open to the general public who qualify. In October alone we held 609 appointments and processed over 450 applications, so far November is proving to be just as full. We have been very busy and look to continue this rate through January.

## **Advocacy/QMB, Snap, and Medicaid:**

During the month we had 58 meetings with individuals pertaining to QMB, Medicare, Medicaid, and SNAP (food stamps). 2 meetings were helping individuals through the QMB (supplementing Medicare) program and 56 meetings were pertaining to both SNAP (food stamps) and Medicaid. Separately, we met with individuals 93 times to conduct SHIP, Medicare, and Medicare Part D interviews. This month we referred individuals to the proper organization on 107 occasions, providing great client service and ensuring that our residents get the best possible help they can with whatever they need.

**STATISTICAL REPORT  
GENERAL ASSISTANCE DEPARTMENT  
October 2019**

<b>I.</b>	<b><u>GENERAL ASSISTANCE CASES</u></b>	
	1. CASES OPENED	<u>2</u>
	2. CASES ONGOING	<u>28</u>
	3. CASES PENDING	<u>3</u>
	4. CASES CLOSED	<u>2</u>
	5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>28</u>
<b>II.</b>	<b><u>ADVOCACY:</u></b>	
	1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>2</u>
	2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID)	<u>56</u>
	3. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>107</u>
<b>III.</b>	<b><u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u></b>	
	1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>1</u>
<b>IV.</b>	<b><u>SENIOR INFORMATION AND ASSISTANCE:</u></b>	
	1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>93</u>
	2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>78</u>
	3. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>0</u>
	4. VETERANS ADMIN. ASSIST REFERRAL	<u>0</u>
	5. SECTION 8 HOUSING	<u>2</u>
<b>V.</b>	<b><u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE APPLICATION INTERVIEWS</u></b> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	<u>609</u>
<b>VI.</b>	<b><u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u></b>	
	1. NEW APPLICATIONS ACCEPTED	<u>1</u>
	2. MONTHLY INTERVIEWS	<u>6</u>
	3. MAINELINES TICKETS SOLD THIS MONTH	<u>107</u>
	4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 <sup>ST</sup> -FEBRUARY 28 <sup>TH</sup> )	<u>\$1,479</u>



### **Benefit Access:**

We met with individuals on 78 occasions pertaining to the Benefit Access program in October, thus ensuring that our eligible clients save money on their license plate stickers and RTA passes.

### **MaineLines:**

We sold 107 MaineLines vouchers in the month of October. This saved our clients enrolled in the program a total of \$428.00 on their cab rides to and from the Maine Township area during the month.

**MAINSTREAMERS HIGHLIGHTS**  
**October 2019**  
**Marie Dachniwsky, Director**

In the month of October we had a variety of day trips and events planned for our members. Two of the highlighted events were a Felted Fairy Pumpkin craft class and a Medicare 101 Educational Seminar.

***Day Trips***

In the month of October we had three fun daytrips. Our first trip was a champagne brunch brimming with delicious breakfast and luncheon dishes at Theatre at the Center, Munster, IN. Following the wonderful brunch members enjoyed the Tony award winning musical "The Pajama Game". The second trip for the month was another wonderful production of "Sunset Boulevard" at the Porchlight Music Theatre starring Chicago's most celebrated leading lady, Hollis Resnik. Prior to the show members enjoyed a lunch at Wildfire in Chicago. Our last and most interesting trip was a tour of the Old Joliet Prison. On a cold October day 55 members dressed in warm clothes and enjoyed a 1.5-hour walking tour of the Old Joliet Prison lead by trained tour guides from the Joliet Area Historical Museum. This tour talked about the general history of the prison from when it was first opened in 1858, to the filming of the opening scene in "The Blues Brothers", to today.

***Felted Fairy Pumpkin Craft Class***

One of our very own MaineStreamer members, Athena Columbus, kindly volunteered her time to teach two craft classes of needle felting to our members. The first class was to learn the basics of needle felting. They used real acorn tops and felted the bottoms of these colorful acorns. This class was meant to get members ready for the second craft class of Felted Fairy Pumpkins. They were able to select their color choice for the pumpkin and decorate it just in time for fall decorating. Every member thoroughly enjoyed the class and learning the craft of needle felting. They were thrilled with their completed pumpkins.

***Medicare 101 – Educational Seminar***

The MaineStreamers held an Education Seminar on Medicare 101, with Life Smart Senior Services on October 15, the day open enrollment started. We had 57 MaineStreamers members, as well as Township residents, attended the seminar. Karen Cohen, Maine Townships Senior Advocate, was on hand to offer residents her services. The seminar was an overview of the various components to Medicare, how they work, as well as the important decisions that need to be made during the open enrollment period. It detailed what Medicare covers, what it doesn't and your options for additional coverage. The program was well received and showed the need to have this seminar annually before the Medicare open enrollment begins. It is very important to educate and bring clarity to individuals so that members learn what options to consider relative to their own unique situation.

MAINSTREAMERS 2019 STATISTICAL REPORT - October 2019

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
<b>RECREATIONAL PROGRAMS</b>					
Bingo (Monthly)	35	325	\$180.00	\$133.06	\$46.94
Day at the Races (Monthly)	47	375	\$282.00	\$184.00	\$98.00
Movie of the Month (Monthly)	53	500	\$108.00	\$13.74	\$94.26
Pinochle Tournament/Social	6	141	\$0.00	\$0.00	\$0.00
Women's/Mens Breakfast (Alternating Months)	27	156	\$328.00	\$403.13	(\$75.13)
Twilight Dining Outing (Alternating Months)		252			\$0.00
Fishing Events/Banquet (6 Times a Year)		28			\$0.00
Intergenerational Fishing Outing (Twice a Year)		0			
Book Review (3-Times a Year)	68	127	\$444.00	\$612.00	(\$168.00)
<b>HEALTH/INFORMATIVE</b>					
Medicare 101	57	572	\$0.00	\$0.00	\$0.00
<b>FITNESS CLASSES</b>					
Senior Aerobics (8 week sessions)	28	155	\$783.20	\$625.20	\$158.00
Yoga (8 Week Sessions)	11	67	\$418.00	\$600.00	(\$182.00)
Zumba Gold (8 Week Sessions)	26	139	\$1,014.00	\$455.00	\$559.00
Zumba Gold Toning (8 week Sessions)		8			\$0.00
Chair Yoga (8 Week Sessions)	18	75	\$594.00	\$385.00	\$209.00
Matter of Balance Exercise Class	15	44	\$270.00	\$59.36	\$210.64
<b>CLASSES/PROGRAMS</b>					
Computer Class (Alternating Months)		57			\$0.00
Matter of Balance (8 Week Class- Bi- Yearly)		15			\$0.00
Rules of the Road (3- Times a Year)		68			\$0.00
Defensive Driving Course (Held Quarterly)		42			\$0.00
<b>LUNCHEONS</b>					
		595			\$0.00
<b>ANNUAL SPECIAL EVENTS</b>					
		1170			\$0.00
<b>MISCELLANEOUS EVENTS</b>					
Pumpkin Crafting	15	192	\$322.00	\$477.50	(\$155.50)
<b>DAY TRIPS</b>	152	1,793	\$13,093.00	\$12,873.94	\$219.06
<b>LONG DISTANCE TRIPS</b>	6	31	\$865.60	\$0.00	\$865.60
<b>SENIOR MAILING (Bi-Monthly)</b>	22	122	\$0.00	\$44.40	(\$44.40)
<b>NEWCOMERS PRESENTATION (Alternating months)</b>	22	120	\$0.00	\$18.00	(\$18.00)
<b>ADVISORY COUNCIL MEETING (Held Quarterly)</b>		34			
<b>TOTAL</b>	608	7203	\$18,701.80	\$16,884.33	\$1,817.47
<b>NEW MEMBERS</b>	23	373	<b>Average Age</b>	73 years old	



## Board Report for October/November 2019

**Marty Cook**

### Friday Night Recovery Meeting Attendance:

- We are noticing an increase in attendance in the last two months.

October 18 <sup>th</sup> , 2019	56Participants
October 25 <sup>th</sup> , 2019	52 Participants
November 1 <sup>st</sup> , 2019	54 Participants
November 8 <sup>th</sup> , 2019	60Participants
November 15 <sup>th</sup> , 2019	63Participants

### Monday Night Community Service, Holy Family Hospital:

- Ten (10) Recovery Connection volunteers spoke with 30 young adult patients in treatment at Holy Family Hospital.

### Community Outreach:

- MTRC staff implemented a new sober boxing program for women participants from our recovery program.
- MTRC received two (3) referrals from a local therapist who called to compliment the program and its positive impact on her clients.
- MTRC furthered outreach by connecting with local therapist with our new flyers and pamphlets.
- MTRC staff attended the Park Ridge Police Department's Opioid Advisory Group.
- MTRC staff spoke with high school students at Prospect Heights High School about A.A. and addiction.
- MTRC staff attended and participated the Maine community youth foundation meeting presentation on addiction in the community.

**MTRC continues to see strong attendance at its Friday night pre-meeting therapeutic Yoga:**

October 18 <sup>th</sup> , 2019	9 Participants
October 25 <sup>th</sup> , 2019	6 Participants
November 1 <sup>st</sup> , 2019	5 Participants
November 11 <sup>th</sup> , 2019	7 Participants
November 15 <sup>th</sup> , 2019	5 Participants

**MTRC continued its partnership with CrossFit 88 Park Ridge with classes every Saturday (Noon) with strong support and growing attendance:**

October 18 <sup>th</sup> , 2019	8 Participants
October 25 <sup>th</sup> , 2019	9 Participants
November 1 <sup>st</sup> , 2019	8 Participants
November 11 <sup>th</sup> , 2019	8 Participants
November 15 <sup>th</sup> , 2019	10 Participants

**Miscellaneous:**

- The MTRC phone list which serves as a resource to young men and women within the recovery community has grown to 396.
- The MTRC weekly email which briefs our participants on our weekly meeting as well as provides information on other sober related events within the community is now sent to 396 members.


**Maine Township Code  
Enforcement Office**

**To:** Elected Officials  
**From:** Nader Ghazaleh, Code Enforcement Officer  
**CC:** Dayna Berman, Administrator  
**Date:** 11/19/2019  
**Re:** Monthly Report

---

The month of November has brought our residents out for last minute repairs to their homes. This includes both home remodeling and fall cleanup on properties. The weather has been in favor of such activities. During my patrols through the township, I have found residents blowing leaves off their property and onto the street. This is in violation of our Leaf Ordinance. This is a serious problem due to the fact that the leaves these residents blow in the street block the flow of rainwater to the sewers causing serious flooding. I have issued over 8 warnings this past month alone in regards to violating our Leaf Ordinance and all have been resolved. Residents have also brought unwanted items to the curbside in front of their homes leaving these items on our Right of Way. Through experience, I know these items can sit for quite some time. I have issued deficiencies throughout our township in regards to these violations and all have been resolved. Construction work such as replacing concrete and roofs on properties has pretty much come to a close this month. I have approached one job in progress for proper documentation to our Highway Department, and Cook Country Building and Zoning to do such work. After approaching the jobsite and discussing with contractors, they will be applying for permits.

Our monthly Neighborhood Watch meeting has also brought to my attention some parking issues our residence have been experiencing. Taxis have once again become nuisances in some of our neighborhoods. I have begun patrolling these streets and issuing warnings to these commercial plated vehicles in hopes of getting the word out that it is illegal to leave such vehicles parked on township roads. We have experienced early snow this month, with residents shoveling snow onto the right way, which will make it more difficult for the snow plows to do their job. Having verbal conversation with residents seems to get the word across, and create a word of mouth to other residents which helps. We had a meeting with Republic Services recently, and are going back to weekly recycle. We also made a few route changes putting most of the Township pickup on Friday, except Glenview which will remain on Mondays, and Dee Road will remain on Thursday.



**MAINESTAY YOUTH & FAMILY SERVICES**  
**NOVEMBER 2019 BOARD REPORT**  
*RICHARD LYON, DIRECTOR*

### **PSYCHIATRIC SERVICES**

Dr. Melissa Frick, DNP, APRN, PMHNP-BC, ANP-BC, The Josselyn Center's new psychiatric nurse practitioner, began working with MaineStay clients on November 4. The transition between providers was exceptionally smooth, and I am extremely pleased with her work with patients thus far. Over the past few weeks I had the opportunity to speak with most of her patients immediately following their initial appointments with her and received only positive feedback from everyone. Some of the words or phrases patients used to describe her were as follows: "wonderful," "excellent," "knowledgeable," "very attentive," "exactly on time," "very nice," and "competent." I am so grateful to The Josselyn Center for being an outstanding partner in actively working with us over the past four years to bring desperately-needed psychiatric services to Maine Township residents. I would also like to thank the Maine Township board for their ongoing financial support of this partnership which makes these services possible. Hopefully this partnership will continue for many years to come.

### **TOI AWARD**

Anne Camarano, our Youth Program Coordinator, received the 2019 AITCOY Staff Award at the TOI Conference earlier this month for her outstanding dedication to helping youth in our community. Since Anne began working with MaineStay in 2015, she has demonstrated great effort in creating new and improved versions of her programs. She takes ownership over her work and has a genuine heart of compassion for the children with whom she works that simply cannot be taught. Her influence has made a significant impact in many children's lives. Anne is a great asset to our team and deserves congratulations for earning this statewide recognition.

### **AGENCY FUNDING RECOMMENDATIONS DUE DECEMBER 6**

Recommended funding amounts from the board and department heads should be turned into Kristina Christie, our Agency and Program Coordinator, by December 6. Thanks to Kristina for doing a stellar job with handling the paperwork and many details that accompany the long agency funding process.

### **FEATURED STORY OF THE MONTH**

A client started therapy because his father was concerned that he was acting out in school. His father believed that the aggressive behavior in school was a result of the recent divorce that he and his wife were going through. The client always became anxious when his emotions were brought up in therapy. During one therapy session, the therapist brought in emotion cards and shuffled them and asked the client to pick from the deck. She also encouraged the client to draw himself with his heart big in the center of his body. After he picked a card, he had to shade in how much of that emotion he felt in his heart. This picture was brought to every session afterwards at the client's request. After examining the picture and heart drawing, the client was able to share with his therapist that he was anxious in writing class because he could not understand the assignments which led him to be agitated and act out. English was a second language for the client, so the therapist worked on incorporating some writing portions in therapy to help minimize his fear. This also helped the therapist to speak to his father about reaching out to the school to request additional resources. As a result of these changes, the client's father reported that his son's acting out in school had almost completely disappeared.

### **DISTRICT 207 INTERNSHIP STUDENT**

In September, we began working with a Maine South High School senior as part of District 207's internship program that provides students with real world job experience to help enhance their future career success.

This student, who will be majoring in computer science when he begins college next fall, is working on creating a new client database from scratch to replace our decades-old database that is no longer functional. He is required to devote at least 60 hours during the course of this unpaid internship which will end in December. He is making excellent progress on this project. The equivalent value of the service he is providing would be somewhere between \$3,000-\$6,000 if we were to hire a professional database designer. I am grateful to District 207 for identifying such an ideal student for us to work with in this win-win endeavor.

### **COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS**

On October 25 we hosted a professional development workshop entitled *Activities That Work* that explored how to facilitate one-on-one or group discussions with clients in ways that are fun, engaging, and practical. We had 53 people in attendance and held a food drive to support the Maine Township food pantry.

### **COUNSELING**

MaineStay had 21 new counseling intakes in October. We had 69 ongoing cases and now have a total of 90 cases in our affordable strength-based counseling program. We currently have a waiting list of 6 clients. Our Assistant Director, Anna Lydka, returned from maternity leave on October 22. We are so pleased to have her back as an integral part of our team.

### **MAINESTAY E-NEWSLETTER**

As a way to share news about MaineStay services with our community, we have sent out a periodic email newsletter for the past 10 years. We now have over 3,900 subscribers.

### **COMMUNITY INVOLVEMENT**

During October, I attended the following meetings: Des Plaines Ministerial Association and Maine West Community Relations. I staffed a MaineStay informational table at the District 63 Family Resource Center Open House Fall Fest. I continued to have discussions with the Assistant Principal for Student Services at Maine West High School about potential collaboration to reduce barriers some of their students have in accessing counseling services. I also continued exploring potential ways MaineStay could bring the Future Leaders program to Emerson Middle School. Anne Camarano and I met with representatives from Big Brothers Big Sisters about how to recruit new volunteer mentors for the mentoring program. Naomi Bowman represented MaineStay at the District 62 Community Resource Fair.



## MaineStay FY 2019-2020 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
<b>CONTACT HOURS</b>													
Therapy	158	232	216	168	73	79	113	147					1185
Psychiatric	34	29	26	26	21	29	29	23					216
Groups	24	28						36					87
Non-Clinical Programs	680	416	905	1411	1102	185	194	313					5204
<b>Grand Total</b>	896	705	1146	1605	1196	292	335	519					6693
<b>THERAPY</b>													
New Cases	16	13	17	6	7	13	10	21					103
Ongoing Cases	106	102	98	86	76	67	64	69					668
<b>Total Cases</b>	122	115	115	92	83	80	74	90					771
<b>PSYCHIATRIC SERVICES</b>													
New Clients	6	2	9	2	0	0	0	0					19
Ongoing Clients	70	74	72	81	83	83	83	82					628
<b>Total Clients</b>	76	76	81	83	83	83	83	82					647
<b>COMMUNITY EDUCATION</b>													
Professional Workshops	1	1		1			1	1					5
General Seminars			1			1							2
Attendees	61	62	70	67		95	56	53					464
<b>MAINETRAC</b>													
Referrals	2	1	0	0	0	0	0	2					5
Ongoing Cases	0	0	0	0	0	0	0	1					1
Completed Cases	2	2	0	0	0	0	0	0					4
Community Service Hours	40	25	0	0	0	0	0	10					75
<b>PEER JURY</b>													
New Cases	8	6	1	0		1	1	2					19
High School Jurors	11	11	11	5		5	5	6					54
Ongoing Cases	2	3	4	1		0	1	1					12
Completed Cases	2	8	2	1		1	0	1					15
Community Service Hours	60	195	45	25		25	25	50					425

# MaineStay FY 2019-2020 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
<b>MENTORING</b>													
Youth Participants	11	11	11	11	11	11	11	11					88
Adult Mentors	11	11	11	11	11	11	11	11					88
<b>FUTURE LEADERS</b>													
Youth Participants	44	44	12					26					126
High School Mentors	22	22	8					13					65
<b>ART IN THE TOWN</b>													
Youth Participants	13	13					14	15					55
<b>SUMMER CAMP</b>													
Youth Participants				20	20								40
<b>STUDENT GOVERNMENT DAY</b>													
Youth Participants	42			37									79
Agency Representatives	13			4									17
<b>FISH</b>													
Incoming Calls	100	130	115	65	85	75	100	140					810
Total Calls	280	340	280	235	210	305	280	440					2370
Riders Served	32	44	33	29	25	29	32	34					258
Rides (one way)	108	152	132	108	116	108	116	150					990
Volunteers	12	15	13	14	18	19	19	15					125

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY  
MONTHLY STATISTICAL REPORT**

**To: Laura Morask  
Maine Township Supervisor**

**From: Carol Langan  
Director – Food Pantry**

**Re: Report of Services Rendered during the Month of October 2019**

**I. Maine Township Emergency Food Pantry Distribution**

<b>a. Family Boxes of Food Distributed</b>		<b>203</b>
1. Adults Receiving	<u>313</u>	
2. Children Receiving	<u>47</u>	
<b>b. Emergency Family Boxes of Food Distributed</b>		<u><b>13</b></u>
1. Adults Receiving	<u>21</u>	
2. Children Receiving	<u>10</u>	
		<u><b>TOTAL 216 Boxes</b></u>

**II. Cash Donations and Amounts Received**

Resident Donations	<b>\$41.00</b>
Business Donations	<b>\$1799.00</b>

**Total \$1840.00**

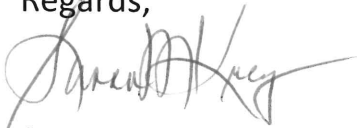
**III. Food Collections Received during Calendar Month  
Mark Twain Halloween Parade**

**IV. Special Events or Contacts  
Crop Walk Sunday Oct 20 St. First United Methodist Church Park Ridge**

November 21, 2019

Sharing with you some letters from our residents, in appreciation of the professional service that they benefit from, at the Maine Township Assessors Office.

Regards,

A handwritten signature in cursive script, appearing to read "Susan M Krey".

Susan M Krey CAIO

Maine Township Assessor

10/24/19



**Your Comments Count.....**

**The Maine Township Assessor's office serves the needs of all Maine Township residents by offering many services. With all the budget cuts occurring across the county, our service to you is very important to us. It is critical that we excel in going above and beyond to help our residents. Assessor Krey would like to hear about your experience today at the Maine Township Assessor's office.**

My experiences with the Maine Township Office have always been stellar. Service is punctual, professional, and friendly. Staff takes time to explain and thoroughly address individual needs. I am a life long resident of Des Plaines. The townships here in Illinois + Cook County are unique. We need Township

Please share your name and address, if you feel comfortable:

Name Karen

Address DES PLAINES, IL 60016

Government. Thank you for a job well done - always. Also, entire staff in Assessor division is →

If you prefer to email your comments, please email: [LCOY@MAINETOWN.COM](mailto:LCOY@MAINETOWN.COM) or mail to  
Maine Township Assessor's Office, 1700 Ballard Road, Park Ridge IL 60068

10/25/19



**Your Comments Count.....**

**The Maine Township Assessor's office serves the needs of all Maine Township residents by offering many services. With all the budget cuts occurring across the county, our service to you is very important to us. It is critical that we excel in going above and beyond to help our residents. Assessor Krey would like to hear about your experience today at the Maine Township Assessor's office.**

*The staff is spectacular!  
... polite, enthusiastic, professional  
and genuinely concerned about our requests.  
Every time I've come over I've been  
able to have my taxes lowered!  
Please commend everyone and I congratulate  
you, Assessor Krey, for truly caring about us!*

Please share your name and address, if you feel comfortable:

*Thank you,*

Name Jill

Address Park Ridge, IL

If you prefer to email your comments, please email: [LCOY@MAINETOWN.COM](mailto:LCOY@MAINETOWN.COM) or mail to  
Maine Township Assessor's Office, 1700 Ballard Road, Park Ridge IL 60068



**Your Comments Count.....**

**The Maine Township Assessor's office serves the needs of all Maine Township residents by offering many services. With all the budget cuts occurring across the county, our service to you is very important to us. It is critical that we excel in going above and beyond to help our residents. Assessor Krey would like to hear about your experience today at the Maine Township Assessor's office.**

10/30/19

Your office excels in helpfulness and friendliness. I have appealed property taxes several times at your office. I have NEVER been disappointed in the professional quality of service. Thank You.

Today John McKenna assisted me with my appeal.

Please share your name and address, if you feel comfortable:

Name Kathleen

Address \_\_\_\_\_, Park Ridge

If you prefer to email your comments, please email: [LCOY@MAINETOWN.COM](mailto:LCOY@MAINETOWN.COM) or mail to  
Maine Township Assessor's Office, 1700 Ballard Road, Park Ridge IL 60068



**Your Comments Count.....**

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~~Beats~~ Being here beats visiting  
the chaotic local Social Security and  
DMV offices!!

Intake lady with numbers was very  
hospitable!!

Please share your name and address, if you feel comfortable:

Name \_\_\_\_\_

Address \_\_\_\_\_

If you prefer to email your comments, please email: [LCOY@MAINETOWN.COM](mailto:LCOY@MAINETOWN.COM) or mail to  
Maine Township Assessor's Office, 1700 Ballard Road, Park Ridge IL 60068



11-4-19



Your Comments Count.....

The Maine Township Assessor's office serves the needs of all Maine Township residents by offering many services. With all the budget cuts occurring across the county, our service to you is very important to us. It is critical that we excel in going above and beyond to help our residents. Assessor Krey would like to hear about your experience today at the Maine Township Assessor's office.

*THIS OFFICE IS FANTASTIC - ALWAYS WILLING TO BE OF ASSISTANCE - STAFF IS ALWAYS FRIENDLY COURTEOUS AND PROFESSIONAL - THIS IS GOVERNMENT SERVICES THE WAY IT SHOULD BE!*

Please share your name and address, if you feel comfortable:

Name JIM

Address DES PLAINES, IL. 60018

If you prefer to email your comments, please email: [LCOY@MAINETOWN.COM](mailto:LCOY@MAINETOWN.COM) or mail to Maine Township Assessor's Office, 1700 Ballard Road, Park Ridge IL 60068

11/5/19



Your Comments Count.....

The Maine Township Assessor's office serves the needs of all Maine Township residents by offering many services. With all the budget cuts occurring across the county, our service to you is very important to us. It is critical that we excel in going above and beyond to help our residents. Assessor Krey would like to hear about your experience today at the Maine Township Assessor's office.

My experience with the Assessor office personnel has been outstanding today & in the past. They explain what they are doing so I can understand & try to their best to make sure I am representing the appeals & reviews board that reasons I feel that my taxes should be lowered.

Thank you for having this office here. They are very helpful, caring, and nice to work with. Appreciate having this office for help.

Please share your name and address, if you feel comfortable:

Name L

Address P. R. 60068

If you prefer to email your comments, please email: [LCOY@MAINETOWN.COM](mailto:LCOY@MAINETOWN.COM) or mail to Maine Township Assessor's Office, 1700 Ballard Road, Park Ridge IL 60068

11-5-19



**Your Comments Count.....**

**The Maine Township Assessor's office serves the needs of all Maine Township residents by offering many services. With all the budget cuts occurring across the county, our service to you is very important to us. It is critical that we excel in going above and beyond to help our residents. Assessor Krey would like to hear about your experience today at the Maine Township Assessor's office.**

I was served today 11-5-19  
EVERYONE here is always very helpful  
THANK YOU FOR MAKING MY APPEAL PROCESS  
less painful. ☺ THANK YOU Sam &  
Derek for always  
helping me

Please share your name and address, if you feel comfortable:

Name MARIE

Address Wiles Dr 60714

If you prefer to email your comments, please email: [LCOY@MAINETOWN.COM](mailto:LCOY@MAINETOWN.COM) or mail to  
Maine Township Assessor's Office, 1700 Ballard Road, Park Ridge IL 60068

11/5/19



**Your Comments Count.....**

**The Maine Township Assessor's office serves the needs of all Maine Township residents by offering many services. With all the budget cuts occurring across the county, our service to you is very important to us. It is critical that we excel in going above and beyond to help our residents. Assessor Krey would like to hear about your experience today at the Maine Township Assessor's office.**

*My experience was excellent with friendly, knowledgeable and efficient staff. I could not imagine the office not being here. Your staff continues to go above and beyond in order to serve the residents of Maine Township*

*Sincerely,*

Please share your name and address, if you feel comfortable:

Name Cornell

Address Des Plaines, IL 60016

If you prefer to email your comments, please email: [LCOY@MAINETOWN.COM](mailto:LCOY@MAINETOWN.COM) or mail to  
Maine Township Assessor's Office, 1700 Ballard Road, Park Ridge IL 60068

Dear Susan and Liz,  
Thank you for helping  
me with the error in  
my tax, (Homestead, Senior)  
You were professional  
and personable.  
Sincerely, Caryl

Liz,

Many thanks!

Just wanted to say how much I appreciate all of the help you have given me and going the extra mile!

Thank You  
Elaine

Dear Liz,

Thank you - for all  
your help and all the  
letters you've written  
on such matters, for such  
property tax appeals. such  
assessments are way too high,  
almost 44% just time and now  
almost 30%.

Without your help we  
would not have received  
that break last year.

you are a wonderful  
person and do your job  
so well.

you are definitely an  
asset to Traine Township and  
we are very fortunate to have  
you there! <sup>My Best</sup> Thanks  
- Halson

Anna Marie

Park Ridge, IL 60068-2643

September 23, 2019

Mrs. Debbie Baluch  
Maine Township Assessor's Office  
1700 Ballara Road  
Park Ridge, IL 60068-1006

Re: Anna Marie

PIN 09

Park Ridge, IL 60068-2643  
-0000

Dear Debbie,

I am once again asking for your invaluable help regarding the biennial assessment for 2019, 2020<sup>and</sup> 2021.

Since I am on the Senior Freeze we decided not to appeal in May, 2019. My sister and I would like to find out if any of the comps you sent to us on 5-6-19 have received a lower assessment than ours. I am sure many have appealed the original assessments and received reductions.

In any event we would be so grateful if you could help us go to the Board of Review when they open soon. Right now we are concerned about meeting the freeze for the last year of the assessment.

If you have a chance to call I will explain our situation.

Once again, Diane and I wish to thank you, Liz, Dee<sup>and</sup> Sam for your patience and help.

Sincerely  
Anna Marie  
1-847-

Anna Marie  
1700 Ballara Ave.  
Park Ridge, IL 60068-2643



**From:** Rajith Shekhar Poojary <Rajith.Shekhar@slkgroup.com>  
**Sent:** Wednesday, November 13, 2019 1:00 PM  
**To:** wtytko@mainetown.com  
**Cc:** Jackson Paul; Aashish Kathane  
**Subject:** 9377 LANDINGS SQ 107

*Received:*  
11/13/2019  
*Response by:*  
Wed. 11/20/2019

Hi,  
Please check and advise for the below address:

- 1) Any liens or Special Assessments
- 2) Code Violations
- 3) Open / Expired Building Permits
- 4) Please provide the current/unpaid status of the Water/ sewer utility billing If there are any prior delinquencies, please provide a breakdown to include the base amounts and Interest due good thru 11/30/2019

File # : 772081  
Add : 9377 LANDINGS SQ 107 , Des Plaines IL 60016  
County : Cook

Thank you,

Rajith SP  
Tax and lien Search officer- Operations  
Website: <http://www.slkgroup.com/global/>  
Find us on:  



**Wiesia Tytko**

FOIA

Received

**From:** Nader Ghazaleh <nghazaleh@mainetown.com>  
**Sent:** Tuesday, November 12, 2019 11:44 AM  
**To:** 'Wiesia Tytko'  
**Subject:** FW: 9300 Ballard

11/12/2019

Response by:  
Tue 11/19/2019

**From:** John S. Goin <goinenv@comcast.net>  
**Sent:** Tuesday, November 12, 2019 11:21 AM  
**To:** nghazaleh@mainetown.com  
**Subject:** 8300 Ballard

I am performing an assessment of Landmark Nursing Home, 9300 Ballard. I am interested in any enforcement issues as well as any historical information regarding major building permits, especially those concerning chemical use or storage, USTs, or ASTs.

Thank you for your assistance,

John S. Goin, Jr., P.G.  
P.O. Box 545  
Mundelein, Illinois 60060  
[goinenv@comcast.net](mailto:goinenv@comcast.net)  
Phone: 847 837-9020  
Fax: 847 837-9021

SINCE 1956.

# LEVIN, RIBACK, ADELMAN & FLANGEL

PROTECTING THE RIGHTS OF THE SERIOUSLY INJURED

WWW.LRAFLAW.COM

Richard I. Levin  
rlevin@lraflaw.com

November 11, 2019

Steven R. Levin\*  
slevin@lraflaw.com

**VIA U.S MAIL & EMAIL**

Adam B. Riback  
ariback@lraflaw.com

Maine Township  
ATTN: FOIA Officer  
1700 Ballard Road  
Park Ridge, IL 60068  
Email: [wtytko@mainetown.com](mailto:wtytko@mainetown.com)

Robert J. Adelman\*\*  
radelman@lraflaw.com

Bryan S. Flangel  
bflangel@lraflaw.com

Re: Caitlin Liro v Dhwani Shah  
Date of Accident: 3/8/2018  
Our File No.03145

John W. Krutulis  
jkrutulis@lraflaw.com

To Whom It May Concern:

Gintare G. Radvila  
gradvila@lraflaw.com

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), our office is requesting a copy of any and all **body worn camera footage (as referenced on page 2 in the narrative section of the Illinois Traffic Crash Report)** regarding the investigation of the traffic accident, Crash Report No. SH-18-00073107, attached, on the date of March 8, 2018. Our client and injured person is Caitlin Liro.

We are not interested in the criminal prosecution of this case. We are solely interested in the civil liability of the case in prosecuting or settling a civil claim.

We appreciate your immediate attention to this matter. You may email your response to [mcarrillo@lraflaw.com](mailto:mcarrillo@lraflaw.com). Please call or email with any questions.

Thank you for your prompt response to this request.

Very truly yours,

LEVIN, RIBACK ADELMAN & FLANGEL, P.C.

By:



Steven R. Levin, Esq.

SRL/mc

\* Also admitted in Florida  
\*\* Also admitted in Arizona

60 West Randolph St.  
Suite 333  
Chicago, IL 60601  
phone: 312.782.6717  
fax: 312.782.5128

6991 East Camelback Rd  
Suite D-300  
Scottsdale, AZ 85251  
phone: 888.LRAFLAW  
(572-3529)

## Wiesia Tytko

---

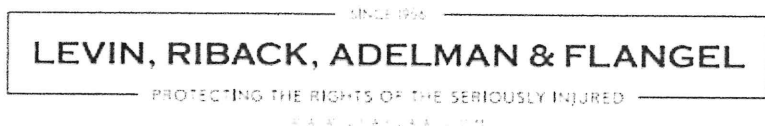
**From:** Malina Carrillo <mcarillo@lraflaw.com>  
**Sent:** Monday, November 11, 2019 9:45 AM  
**To:** wtytko@mainetown.com  
**Cc:** Steven R. Levin  
**Subject:** Liro, Caitlin v. Dhwani Shah:  
**Attachments:** Liro - Maine Township FOIA Request 11-11-19.pdf

Good Morning,

Attached please find my office's FOIA request. If you need anything further to process this request, please just let me know. Thank you so much.

Very truly yours,  
Malina Carrillo  
Legal Assistant to Steven R. Levin, Esq.  
Levin, Riback, Adelman & Flangel, P.C.  
60 West Randolph Street, Suite 333  
Chicago, IL 60601  
(312) 782-6717  
(312) 818-6082 Direct  
(312) 782-5128 Fax  
[mcarillo@lraflaw.com](mailto:mcarillo@lraflaw.com)

 Please consider the environment before printing this e-mail.



This e-mail and any attachments contain confidential and privileged information. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this e-mail and destroy any copies. Any dissemination or use of this information by a person other than the intended recipient is unauthorized and may be illegal. Thank you for your cooperation in connection with the above.

FOIA

**Wiesia Tytko**

---

**From:** Peter D'Angelo <pdangelo710@gmail.com>  
**Sent:** Thursday, November 7, 2019 11:36 AM  
**To:** wtytko@mainetown.com  
**Subject:** Foia for maine township officials salaries

Received  
11/7/2019

Response by:  
FR. 11/15/2019

Thank you,

Peter D'Angelo

773-719-7667

Maine Township  
1700 Ballard Road  
Park Ridge, Illinois 60068

**FREEDOM OF INFORMATION REQUEST**

FROM:  
Name: Daniel Leonard

Address: 2727 LBJ Freeway Suite 420

City/State/Zip: Dallas , TX 75234

Phone Number: 855-512-4803

Email Address:

TO:  
Freedom of Information Officer

Wiesia Tytko  
wtytko@mainetown.com

Fax #: 847-2971335

Phone #: 847-297-2510 ext. 222  
October 22, 2019

Today's Date: \_\_\_\_\_

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

Please check and advise for the below address:

- 1) Any liens or Special Assessments
- 2) Code Violations
- 3) Open / Expired Building Permits
- 4) Please provide the current/unpaid status of the Water/ sewer utility billing If there are any prior delinquencies, please provide a breakdown to include the base amounts and Interest due good thru 10/31/2019

Email: manish.kumar@slkgroup.com  
FAX 888-908-3471

*9377 Landings Lane , 107  
Des Plaines*

Address : 9377 Landings Lane 107 Des Plaines Il 60016

Please indicate if you wish to inspect the records or wish a copy of them:

\_\_\_\_\_ Inspection                       Copy

Charges:            First 50 pages at no charge, then \$.15 per page (per side) for letter or legal size document

Oversized documents: actual cost

Color copies: actual cost

Commercial purpose?            Yes \_\_\_\_\_            No

For Office Use Only

Date Received 10/22/2019  
Date Response Due Tuesday 10/29/2019  
Received By W. Tytko

Notations \_\_\_\_\_

**Wiesia Tytko**

FOIA

Received

10/24/2019

**From:** Gerardo Mendez <GMendez@iiffc.org>  
**Sent:** Thursday, October 24, 2019 12:39 PM  
**To:** wtytko@mainetown.com  
**Subject:** FOIA Request for Records- 2019 Resurfacing Program Project

Respond by:

Thurs. 10/31/2019

To Whom it May Concern:

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et. Seq.), the Indiana, Illinois, Iowa Foundation for Fair Contracting (III FFC) respectfully requests the following information 2019 Resurfacing Program Project :

1. Please advise if the projects have been awarded, to whom they've been awarded, the start date, and estimated end date
2. Please provide bid packages on all 3 of the lowest bidders

As a not-for-profit organization serving the public interest, we respectfully request the waiver of any fees for copying the requested records. If there are any fees, please bill our office and provide us with your public agency's statutory compliant schedule of allowed fees. Once received, we will remit payment for the requested material. Please send the requested documents via email to gmendez@iiffc.org. If any portion of this request is denied, please cite the specific exemption(s) that allows the denial. If the public agency has an appeal procedure, please provide the name, title and address of the person to whom the appeal should be sent. We appreciate your handling this request as soon as possible and we look forward to hearing from you within the limits allotted by the law. This information is not for use for commercial or solicitation purposes.

Thank you,

*Gerardo Mendez*  
Construction Analyst  
**Indiana, Illinois, and Iowa Foundation  
for Fair Contracting**  
6170 Joliet Road, Suite 200  
Countryside, IL 60525  
Phone : 815-529-0250  
Email: gmendez@iiffc.org